

City of Cody Planning, Zoning and Adjustment Board

Thursday, February 19, 2026-12:00 PM

Meeting Place: City of Cody Council Chambers -1338 Rumsey Avenue, Cody,
WY

Meeting Called to Order

Pledge of Allegiance

Roll Call

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of the Agenda for the February 19, 2026 Meeting
Staff Reference: Jenny Cramer
- b. Approval of the Minutes from the February 5, 2026 Meeting
Staff Reference: Hannah Witwicki

2. Public Hearing

3. Tabled Items

4. New Business

- a. Board Orientation and Training to use the CivicPlus Agenda and Meeting Management Software
Staff Reference: Hannah Witwicki

5. P & Z Board Matters (announcements, comments, etc.)

6. Council Update

7. Matters from Staff Members

8. Adjournment

Upcoming Meetings

March 5, 2026

March 19, 2026

April 2, 2026

The public is invited to attend all Planning, Zoning and Adjustment Board meetings. If you need special accommodations to participate in the meeting, please call the City office at (307) 527-7511 at least 24 hours in advance of the meeting.

City of Cody
Planning, Zoning and Adjustment Board Proceedings
February 5, 2026

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers at City Hall in Cody, Wyoming on Thursday, February 5, 2026 at 12:00 PM.

P&Z Board Chairperson Dan Schein called the meeting to order at 12:02 PM.

P&Z Board Chairperson Dan Schein led everyone in the Pledge of Allegiance.

Present: P&Z Board Member Dan C. Holler, P&Z Board Member C. Daniel Schein, P&Z Board Member Carla Egelhoff, P&Z Board Member Kathryn Kyle, P&Z Board Member Erin Welty; City Attorney Scott Kolpitzke; City Planner Jenny Cramer; Community Development Director Utana Dye; Public Works Director Phillip Bowman; Staff Engineer Kris Bruxvoort and Hannah Witwicki Administrative Coordinator.

Absent: Sarah Miles and Ian Morrison

City Planner Jenny Cramer presented the Consent Calendar All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business..

Dan C. Holler made a motion seconded by Erin Welty to approve, Consent Calendar All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business. with the conditions from the Staff report. The vote was unanimous. The motion passed.

Public Hearing

opened 12:04 PM

Sarah Skiffington, applicant, spoke in favor of the re-zone.

Closed 12:10 PM

R-3 Medium Density to D-1 Commercial.

City Planner Jenny Cramer presented the Rezone Lot 1-12 and the N 55' of 15 and 16 of Block 14 of the Original Town of Cody from R-3 Medium Density Residential to D-2 Commercial. .

Erin Welty made a motion seconded by Dan C. Holler to recommend approval, Rezone Lot 1-12 and the N 55' of 15 and 16 of Block 14 of the Original Town of Cody from R-3 Medium Density Residential to D-1 Commercial. with the conditions from the Staff report. Erin Welty, Dan C. Holler and Dan Schein were in favor, Kathryn Kyle and Carla Egelhoff were opposed. Motion failed.

P&Z Board Member Kathryn Kyle made a motion seconded by P&Z Board Member Carla Egelhoff to adjourn the meeting. The vote was unanimous. The meeting was adjourned at approximately 12:53 PM.

Hannah Witwicki

Hannah Witwicki, Administrative
Coordinator

Meeting Date: February 19, 2026 Department: Community Development Staff Reference: Hannah Witwicki

AGENDA ITEM SUMMARY REPORT

Board Orientation and Training to use the CivicPlus Agenda and Meeting Management Software

PROPOSED ACTION:

CivicPlus Agenda and Meeting Management Training

SUMMARY OF INFORMATION:

FISCAL IMPACT:

ATTACHMENTS:

None