

City of Cody City Council
Special Meeting
Tuesday, July 14, 2026-5:30 PM
Meeting Place: City of Cody Council Chambers

Meeting Called to Order

Roll Call

Discussion/Informational Items

- a. Consideration of the agreement with Caselle for the Community Connect Customer Portal
Staff Reference: Leslie Brumage
- b. CYAIR Proposed Funding Agreement
Staff Reference: Tony Tolstedt
- c. Bid 2026-01 for (1) New 1-Ton 4x4 Cab and Chassis
Staff Reference: Phillip Bowman
- d. Bid 2026-08 for (1) New 1-Ton 4x4
Staff Reference: Phillip Bowman
- e. Wyoming Outdoor Recreation and Tourism Trust Fund - City of Cody funding application
Staff Reference: Phillip Bowman

1. Conduct of Business

Adjournment

AGENDA ITEM SUMMARY REPORT

Consideration of the agreement with Caselle for the Community Connect Customer Portal

PROPOSED ACTION:

Discussion item only: Proposed agreement with Caselle for implementation of the Community Connect Customer Portal.

SUMMARY OF INFORMATION:

The Finance Department initiated an evaluation of alternative customer payment platforms after Caselle notified customers that its existing integration with Xpress Bill Pay will eventually be phased out. Rather than waiting until a future transition became necessary, staff proactively evaluated available alternatives to identify the best long-term solution for the City.

As part of the evaluation, Finance staff participated in demonstrations of the Caselle Community Connect Portal and evaluated replacing the City's utility billing software with Springbrook, which owns Xpress Bill Pay. Staff also considered continuing to use Xpress Bill Pay after the integration is discontinued. After reviewing implementation requirements, functionality, long-term costs, customer service impacts, and operational efficiencies, staff concluded that implementing the Caselle Community Connect Portal while retaining the City's existing Caselle utility billing system provides the greatest operational benefit, the lowest implementation risk, and the best long-term value. Implementation of the Community Connect Portal will:

- Maintain a fully integrated utility billing and payment platform.
- Eliminate reliance on an integration that will be phased out.
- Provide real-time payment posting and account updates.
- Reduce manual data entry and administrative processing.
- Improve customer self-service capabilities.
- Support future automation initiatives, including lockbox processing.
- Preserve the City's investment in its existing Caselle Utility Management system.
- Avoid the cost, disruption, and implementation risk associated with replacing the City's utility billing software.
- Provide integrated online customer service applications
- Include automated customer notifications
- Access to the new MiViewPoint payment dashboard for staff
- Allow lockbox service integration
- Replaces the City's Blackboard notification service for a cost savings

Caselle estimates a six to eight-week implementation period. We expect to be live on the portal no later than October 1st. The project includes system configuration, payment processor setup, staff training, customer communications, testing, and deployment. Finance staff will work

closely with Caselle to ensure a smooth transition and will implement a comprehensive customer communication plan prior to launch.

Staff recommends approval of the agreement with Caselle to implement the Community Connect Customer Portal and we propose to bring the agreement forward to the July 21st regular Council meeting for approval.

FISCAL IMPACT:

The Finance Department completed a twelve-month cost comparison using actual transaction activity. The analysis estimates that the Caselle Community Connect Portal will reduce annual operating costs by approximately \$15,800 while adding several new capabilities and eliminating redundant software. The total implementation cost and recurring annual expenses are within the Fiscal Year 2027 budget and the analysis indicates sufficient budget capacity remains after implementation.

ATTACHMENTS:

1. Cody, WY, City of Caselle Community Connect Absorbed Proposal (1)
2. Caselle Portal Cost Comparison



CASELLE®

COMMUNITY CONNECT

PRICE PROPOSAL FOR
Cody, WY, City of

PRICING & TERMS

Pricing is based on the following information provided by the Cody, WY, City of:

CLIENT OVERVIEW	
Bills/Month (Est.)	6750
Average Payment (Est.)	\$175
Credit Card Transactions (Est.)	N/A
ACH Transactions (Est)	N/A
Pricing Model	Absorbed Fees

PAYMENT FEES	
Credit/Debit Card	1.9%
ACH	\$.74
All fees include recurring, one-time payments, all payment channels, and all card brands (Visa, MasterCard, American Express and Discover).	

OTHER FEES	
Text Notifications – Charged per outbound text notification to each contact	\$.10 per outbound (Waived)
Chargeback	\$15 per Chargeback
Unauthorized ACH Return	\$15 per Unauthorized ACH Return
ACH Return	\$2.5 per Return
PCI Compliance Fee	\$8 per month (Waived)

COMMUNITY CONNECT PORTAL FEES			
Base Package – Utility Payments		\$50/mo	
Portal Add-Ons: Bank Bill Pay: \$50/mo + \$0.25 per transaction			
Lockbox Estimate: \$0.74 per transaction (Ready in August 2026)			
Miscellaneous	\$10/mo	Permits	
Business License		Accounts Receivable	\$25/mo
Business Tax		Custom Forms	\$10/mo
Implementation Fee – Includes integration, billing process configuration, portal setup, and staff training		Utility Payments - \$1200 One-time, paid for upfront Waived Misc./AR/BL/BT - \$1200 One-time set-up fee Custom Forms - \$1200 One-time set-up fee includes up to 5 forms	
Client Support - Unlimited phone + e-mail inquiries.		Included	
Cash Receipting Web Services		Existing Application	
Utility Management Web Services		Existing Application	
Business Web Services		Existing Application	

- I. Unless otherwise specified, Implementation Fee includes up to six (6) hours of implementation work by Caselle staff. Any required work above six hours will be billed hourly increments at \$200/hour.
- II. All clients will be invoiced in advance of implementation. All invoiced fees are due at receipt and required to begin implementation, unless otherwise specified.
- III. Community Connect Portal application fees will be invoiced with all other Caselle applications. For clients billed for support annually, Community Connect Portal application fees will be invoiced initially on a pro rata basis to align with the client's upcoming renewal.
- IV. For clients absorbing the payment processing fees, clients will be charged via direct deposit monthly by our payment processing partner, Zift.

Entity Name	Cody, WY, City of
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Account Type

Complete a separate Pricing Agreement for each deposit account and/or Account Type that is required.

General Government	Yes
Utility	Yes
Visa Registered Utility Biller	Yes

Absorb Processing Fees?

Visa / Mastercard / Amex / Discover	Yes
ACH	Yes

Convenience Fee Rates (Visa / Mastercard / Amex / Discover)

Rules				Percentage Fee	Per Item Fee
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00

Convenience Fee Rates (ACH)

Rules				Percentage Fee	Per Item Fee
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00

Processing Fees

Only applicable for accounts absorbing fees.

Pricing Type	Absorbed Fees
Visa / Mastercard / Discover / Amex Rate	1.9%
Visa / Mastercard / Discover / Amex Per Item	\$0.00
ACH Rate	0.00%
ACH Per Item	\$.74

****NOTICE AND DISCLOSURE OF CARD ASSOCIATION PASS-THROUGH FEES "COST":** Each card organization assess fees to merchants in connection with transactions outside of the bank's control, such as dues and assessments, fixed acquirer network fees, international/cross-border transaction fees, network access and data usage charges. These fees apply to all merchants, regardless of bank, processor or ISO affiliation and are passed through at cost to you, the merchant, and are not marked up. For interchange pass through pricing, by signing this Custom Pricing Quote and Agreement, you accept and agree to these pass-through fees and understand that they may change from time-to-time without notice.

Fixed Fees

Applicable to all accounts.

Per Chargeback	\$15.00
Per ACH Return	\$2.50
Per Unauthorized ACH Return	\$15.00
Monthly PCI Validation Fee	\$8.00 (Waived)

Additional Instructions

By proceeding, you agree to the fees outlined in this Caselle Proposal and agreement and acknowledge acceptance of the associated Terms and Conditions.

Accepted By: _____ Title: _____

Signature: _____ Date: _____

Contact Information

Please provide the employee information the team will be working with to setup and implement this order.

Name:

Email:

Phone Number:

Address: 1338 Rumsey Ave, PO Drawer 2200, Cody, Wyoming, 82414

Xpress Bill Pay	EFT Web Transactions	EFT Returns	Credit/Debit Transactions	Bank Bill Pay Transactions	IVR Transactions	Custom Forms	Support Fee	XBP		Merchant Card Fees	Automated Messaging	Total	GRAND
	\$ 0.74	Varies	\$ 0.74	\$ 0.25	\$ 1.25	\$ 50.00	Variable	Total		Avg 1.47%		Other	TOTAL
June 2025	1,974	5	2249	343	1	1	1			497,054.23			
	\$ 1,460.76	\$ 63.00	\$ 1,664.26	\$ 85.75	\$ 1.25	\$ 50.00	\$ 145.78	\$ 3,470.80	\$	6,934.41		\$ 6,934.41	\$ 10,405.21
July 2025	2,157	9	2519	333	1	1	1			592,420.21			
	\$ 1,596.18	\$ 105.00	\$ 1,864.06	\$ 83.25	\$ 1.25	\$ 50.00	\$ 253.70	\$ 3,953.44	\$	8,894.20		\$ 8,894.20	\$ 12,847.64
August 2025	2,308	11	2660	310	2	1	1			728,836.63			
	\$ 1,707.92	\$ 147.00	\$ 1,968.40	\$ 77.50	\$ 2.50	\$ 50.00	\$ 216.01	\$ 4,169.33	\$	11,281.00		\$ 11,281.00	\$ 15,450.33
September 2025	1,975	9	2367	302	2	1	1			611,065.70			
	\$ 1,461.50	\$ 105.00	\$ 1,751.58	\$ 75.50	\$ 2.50	\$ 50.00	\$ 133.28	\$ 3,579.36	\$	9,019.23		\$ 9,019.23	\$ 12,598.59
October 2025	2,173	11	2505	310	10	1	1			616,436.22			
	\$ 1,608.02	\$ 133.00	\$ 1,853.70	\$ 77.50	\$ 12.50	\$ 50.00	\$ 166.10	\$ 3,900.82	\$	9,164.77		\$ 9,164.77	\$ 13,065.59
November 2025	2,359	6	2569	270	8	1	1			555,878.72			
	\$ 1,745.66	\$ 77.00	\$ 1,901.06	\$ 67.50	\$ 10.00	\$ 50.00	\$ 155.42	\$ 4,006.64	\$	7,946.19		\$ 7,946.19	\$ 11,952.83
December 2025	2,030	4	2518	303	16	1	1			525,391.52			
	\$ 1,502.20	\$ 56.00	\$ 1,863.32	\$ 75.75	\$ 20.00	\$ 50.00	\$ 162.28	\$ 3,729.55	\$	8,240.91		\$ 8,240.91	\$ 11,970.46
January 2026	2,364	7	2602	292	26	1	1			623,672.90			
	\$ 1,749.36	\$ 98.00	\$ 1,925.48	\$ 73.00	\$ 32.50	\$ 50.00	\$ 183.86	\$ 4,112.20	\$	9,564.77		\$ 9,564.77	\$ 13,676.97
February 2026	2,216	10	2445	308	17	1	1			521,921.52			
	\$ 1,639.84	\$ 112.00	\$ 1,809.30	\$ 77.00	\$ 21.25	\$ 50.00	\$ 136.36	\$ 3,845.75	\$	6,802.88		\$ 6,802.88	\$ 10,648.63
March 2026	2,022	19	2292	255	14	1	1			542,901.07			
	\$ 1,496.28	\$ 231.00	\$ 1,696.08	\$ 63.75	\$ 17.50	\$ 50.00	\$ 162.28	\$ 3,716.89	\$	7,406.57		\$ 7,406.57	\$ 11,123.46
April 2026	2,253	7	2630	286	13	1	1			595,803.15			
	\$ 1,667.22	\$ 91.00	\$ 1,946.20	\$ 71.50	\$ 16.25	\$ 50.00	\$ 165.52	\$ 4,007.69	\$	9,317.02		\$ 9,317.02	\$ 13,324.71
May 2026	2420	2	2546	258	22	1	1			564,472.73			
	\$ 1,790.80	\$ 28.00	\$ 1,884.04	\$ 64.50	\$ 27.50	\$ 50.00	\$ 155.88	\$ 4,000.72	\$	8,168.28		\$ 8,168.28	\$ 12,169.00
TOTAL Amount	\$ 19,425.74	\$ 1,246.00	\$ 22,127.48	\$ 892.50	\$ 165.00	\$ 600.00	\$ 2,036.47	\$ 46,493.19	\$	102,740.23	\$ 14,899.00	\$ 117,639.23	\$ 164,132.42
TOTAL Quantity	26,251	100	29,902	3,570	132	12	12			6,975,855	-		

	N/A	\$	2.50	\$	0.74	\$50/month + 0.25 per trans	N/A	\$10/month	\$85/month										
Caselle Portal	\$	-	\$ 250.00	\$	22,127.48	\$ 1,492.50	\$	-	\$ 120.00	\$ 1,020.00	\$ 25,009.98	\$	132,541.24	\$	-	\$ 132,541.24	\$ 157,551.22		
	\$	(19,425.74)	\$ (996.00)	\$	-	\$ 600.00	\$	(165.00)	\$ (480.00)	\$ (1,016.47)	\$ (21,483.21)	\$	29,801.01	\$	(14,899.00)	\$ 14,902.01	\$ (6,581.20)		

																		Lockbox Add On	\$ 8,524.80
																		MiViewPoint Dashboard	\$ 3,000.00
																		Card Readers (3)	\$ 1,200.00
																		Set Up fees	\$ 2,400.00
Automated Messaging:	The Caselle portal has the ability to send automated messages for shut offs. We anticipate this replacing Blackboard.																	Total	\$ 172,676.02
Lock Box:	The lockbox service will be available in August, this would be a new service we planned for in FY27. Same cost as XBP but without the annual \$450 fee.																	Budgeted	\$ 188,534.00
MiViewPoint:	A new dashboard solution for cash receipting and online payments for the customer portal. This is an annual cost																	Variance	\$ 15,857.98
Online Service Apps:	The Caselle portal has the ability to accept online applications and automatically import new customer information into a pending status for review. Replaces the XBP form that requires manual entry of new customer setups.																		
Card Readers:	Purchase of three new card readers for the front desk stations compatible with the Caselle portal.																		

Meeting Date: July 14, 2026 Department: Administration Staff Reference: Tony Tolstedt
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AGENDA ITEM SUMMARY REPORT

CYAIR Proposed Funding Agreement

PROPOSED ACTION:

Consider a motion authorizing the Mayor to execute the Agreement for Services between the City of Cody and Cody Yellowstone Air Improvement Resources (CYAIR) for the purpose of supporting and maintaining commercial air service at Yellowstone Regional Airport.

SUMMARY OF INFORMATION:

The proposed agreement formalizes the City's participation with Cody Yellowstone Air Improvement Resources (CYAIR) in support of maintaining and expanding commercial air service at Yellowstone Regional Airport. Under the agreement, CYAIR will continue its efforts to negotiate and administer agreements and initiatives intended to promote and support commercial air service expansion.

The primary purpose of the City's funding contribution is to partially fund the Minimum Revenue Guarantee (MRG) program, which is utilized to support and incentivize expanded commercial air service and increased air carrier opportunities at Yellowstone Regional Airport. The agreement provides for a City contribution not to exceed \$15,000 or seven and eighty-two hundredths percent (7.82%) of the actual revenue guarantee payments made by CYAIR to participating airlines, whichever amount is less. The provided agreement was developed by the City Attorney.

FISCAL IMPACT:

The City's financial obligation under the agreement is capped at \$15,000 and may be less depending upon the actual amount of revenue guarantee payments made by CYAIR during the agreement term. Funds would be allocated via the first annual budget amendment.

ATTACHMENTS:

1. CYAIR agreement FY 2027 - - Attorney edits 6-29-2026

AGREEMENT FOR
SERVICES

THIS AGREEMENT FOR SERVICES (the Agreement) is made and entered into by and between Cody Yellowstone Air Improvement Resources, a Wyoming non-profit corporation, (hereinafter CYAIR), and the City of Cody, Wyoming, a Wyoming municipal corporation (hereinafter CITY) as of the date last signed by the parties below.

RECITALS

- A. CITY is a member of a joint powers board, known as Yellowstone Regional Airport (YRA-JPB), which operates Yellowstone Regional Airport (YRA).
- B. CITY owns the real property in Cody, Park County, Wyoming which YRA-JPB uses to operate the airport.
- C. CITY provides financial support to YRA.
- D. As a member of YRA-JPB, CITY finds that it is in the best interests of the CITY to promote and support YRA, including securing and maintaining local service by commercial airlines.
- E. CYAIR is an organization created to support YRA. CYAIR negotiates contracts with agencies, organizations, corporations, individuals and entities to promote and provide financial support for YRA, and to secure and maintain commercial air service to YRA.
- F. CITY finds that is in in the best interests of the CITY to engage CYAIR to perform services which support YRA, including services intended to secure and maintain commercial air service to YRA.
- G. CYAIR is qualified, willing and able to provide the SERVICES described in this Agreement to the CITY.

WHEREFORE, in consideration of the mutual promises, covenants and representations described below, the parties agree as follows:

1. SERVICES: CYAIR shall negotiate and enter into contracts with agencies, organizations, corporations, individuals and entities to promote, support and provide financial support for YRA, and to secure and maintain commercial air service to YRA. The work to be performed by CYAIR shall be referred to as the Services.

2. COMPENSATION: CITY shall compensate CYAIR in the amount not to exceed \$15,000.00, or seven and eighty-two hundredths' percent (7.82%) of actual revenue guarantee payments made by CYAIR to airlines, whichever is less. CITY shall pay this amount to CYAIR within forty-five (45) days after CYAIR submits an invoice to CITY describing Services rendered and the dates of such Services. CYAIR shall use the compensation received by CITY exclusively for the purposes described in this Agreement.

3. CITY is relying on CYAIR's experience and skills to provide the Services. CITY shall not control the means, methods or techniques CYAIR uses to perform the SERVICES. CYAIR shall manage and supervise its representatives and agents to perform the Services.

4. TERM AND TERMINATION: This Agreement shall be effective as of the date executed by the last party below. This Agreement shall terminate twelve months after the date last executed by the parties to this Agreement. Either party may terminate this agreement at any time, with or without cause, by giving written notice to the other party.

5. INDEMNIFICATION: CYAIR shall indemnify and hold harmless CITY for any and all damages, losses, liabilities or judgments of any kind arising in any way out of CYAIR's breach of any of the covenants or conditions under this Agreement, or arising in any

way out of CYAIR's negligent, willful or intentional acts, errors and omissions (hereinafter CYAIR'S actions), including, but not limited to the acts, error or omissions of its representatives, agents, officials, officers, employees, contractors, or anybody acting on behalf of CYAIR in the performance of this Agreement. This indemnification obligation shall include any and all damages, monetary losses, penalties, interest, judgments, settlements, costs, fees (including but not limited to attorney's fees) incurred by CITY arising in any way out of, or associated with CYAIR'S actions, inactions or breach of this agreement. CYAIR shall obtain and maintain a general liability insurance policy with limits of not less than \$1,000,000.00 (one million and no/100 dollars) from an insurance carrier licensed in the State of Wyoming. CYAIR shall provide proof of such insurance to CITY upon entering into this agreement, and such policy shall be subject to approval by CITY, which approval shall not be unreasonably withheld.

6. IMMUNITY: By entering into this agreement, CITY does not waive its governmental immunity, and does not waive the immunities, defenses, rights, protections and limitations provided under Wyoming law, including but not limited to the Wyoming Constitution, and the Wyoming Governmental Claims Act. CITY expressly retains all immunities and defenses provided by law with regard to any and all actions, whether in tort, contract or any other theory of law.

7. GOVERNING LAW: This Agreement shall be governed and interpreted according to the laws of the State of Wyoming. If any dispute arises between the parties regarding the terms, conditions, interpretation or enforcement of this Agreement, any suit or proceeding at law or in equity shall be brought in the District Court, Fifth Judicial District, Park County, Wyoming.

8. REPORTS AND ACCOUNTS: CYAIR agrees that its financial and

accounting records shall be open and available for inspection to representatives, agents, officials, employees and contractors of CITY upon reasonable notice and during normal business hours for the purpose of examining the accounts to ensure compliance with this Agreement.

9. MODIFICATION: This Agreement can only be modified by a written amendment, duly executed and approved by both parties.

10. SEVERABILITY: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render the Agreement or other provisions unenforceable.

11. ENTIRE AGREEMENT: This Agreement represents the entire and integrated agreement and understanding between the parties, and supersedes all prior negotiations, statements, representations, promises and agreements, whether written or oral.

12. ASSIGNMENT: Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by any party without the prior written consent of the other party.

13. INDEPENDENT CONTRACTOR: The services provided CYAIR are those of an independent contractor and not as an employee of CITY. CYAIR, its representatives, agents, officials, employees and contractors shall be independent contractors for federal tax filing purposes. CYAIR and its representatives, agents, officials, employees and contractors shall not be eligible for and shall not receive or participate in CITY employee benefits. CYAIR shall pay any and all withholding, payroll deductions and taxes owed on compensation it pays to its representatives, agents, officials, employees and contractors, and shall pay any and all taxes owed on compensation that CYAIR receives from CITY.

14. NOTICES: All notices pursuant to this Agreement shall be

deemed sent when delivered in person to the other party, or when sent to the other party by U.S.

Mail, certified mail, return-receipt requested.

CITY OF CODY
P.O. Box 2200
Cody, WY 82414

CYAIR

CITY OF CODY:

BY: _____
LEE ANN REITER, MAYOR
July __, 2026.

Attest: _____
Tina Gail, Clerk

CODY YELLOWSTONE AIR IMPROVEMENT RESOURCES:

BY: _____
July __, 2026.

Meeting Date: July 14, 2026 Department: Public Works Staff Reference: Phillip Bowman

AGENDA ITEM SUMMARY REPORT
Bid 2026-01 for (1) New 1-Ton 4x4 Cab and Chassis

PROPOSED ACTION:

Informational only - Discussion regarding rejecting all bids submitted for Bid 2026-01 (1) New 1-Ton 4x4 Cab and Chassis.

SUMMARY OF INFORMATION:

Resolution 2026-02 Amending the City of Cody Budget for Fiscal Year 2025-2026 included funding for the replacement of the cab and chassis of vehicle A06, the Code Enforcement Officer vehicle. This replacement is due to engine problems on the current cab and chassis. The budget amendment allowed for the early replacement of the cab and chassis, with the removal of the existing Deer Skin Animal Control body.

Bid packets were sent to Denny Menholt Chevrolet GMC, Fremont Motor Companies, Greiner Ford of Casper, Ken Garff Ford-Cheyenne, and Sheridan Motors.

To facilitate the transfer of the existing Deer Skin Animal Control body by Vehicle Maintenance staff, certain specifications were required and were included in the cab and chassis bid.

Four bidders submitted five bids. These bids were opened at City Hall on March 19, 2026.

Denny Menholt Chevrolet GMC submitted one bid for a 2026 Chevrolet Silverado 3500HD 4WD Double Cab in the amount of \$48,598.00.

Fremont Motor Company submitted two bids:

1. One bid for a 2026 Ford F350 4X4 Supercab in the amount of \$54,230.68.
2. One bid for a 2026 Dodge 3500 Tradesman Crew Cab 4X4 in the amount of \$48,529.00.

Fremont Motors Powell submitted one bid for a 2026 Ford F350 4X4 Supercab Chassis Cab in the amount of \$59,745.00.

Greiner Ford of Casper submitted one bid for a 2026 Ford F350 4X4 Supercab in the amount of \$53,265.00.

Upon review of the submitted bids, it was determined that multiple bidders did not complete the specification sheet in its entirety, and no bid fully met the required specifications.

Additionally, the bids submitted under Bid 2026-01 have exceeded the 60-day validity period specified in the bid documents. Since the bid opening, the Vehicle Maintenance Department has experienced the retirement of one mechanic, resulting in reduced staffing levels.

Following discussions with staff, it was determined that the most appropriate course of action was to rebid the unit. The revised bid (Bid 2026-08) includes a schedule of alternates, including an option for transferring the existing body.

Subject to discussion with City Council and the direction received, City Staff proposes to reject all bids.

FISCAL IMPACT:

The purchase of this vehicle was funded by approved Resolution 2026-02 for Fiscal Year 2025-2026 in the amount of \$70,000.

ATTACHMENTS:

1. Bid 2026-01 1Ton 4X4 Cab Chassis



TABLE OF CONTENTS
BID NO. 2026-01 (1) New 1 Ton 4X4 Cab and Chassis

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2026-01

	<u>Pages</u>
1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW) ↓	1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4-6

For more information: City of Cody **307-587-2958**

Bid No. 2026-01
(1) New 1 Ton 4X4 Cab and Chassis

The City of Cody will receive sealed bids until 1:00 p.m., 3/19/2026 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 1 Ton 4X4 Cab and Chassis.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available by emailing kylieh@codywy.gov. Direct any questions to Eric Asay at (307) 586-2733.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid over \$100,000.00 may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Dated this 24th Day of February, 2026

Tina Gail
Administrative Services Officer

PUBLISH: March 5th, 2026
 March 12th, 2026



**INSTRUCTIONS: (1) New 1 Ton 4X4 Cab and Chassis
BID REQUEST NUMBER 2026-01**

The Bidder agrees to provide **(1) New 1 Ton 4X4 Cab and Chassis** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2026-01 City of Cody Specifications Form on page 4-6 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, and that if the bid is over \$100,000.00 he/she has enclosed a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid over \$100,000.00 is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

In accordance with the provisions of W.S. 16-6-101, 16-6-102 and 16-6-106, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 60 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

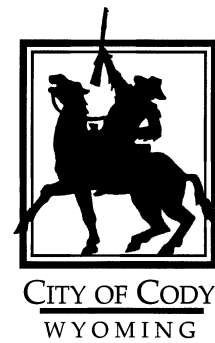
City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2026-01, (1) New 1 Ton 4X4 Cab and Chassis**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 1:00 p.m. 3/19/2026. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form
Bid No. 2026-01 (1) New 1 Ton 4X4 Cab and Chassis
City of Cody, Wyoming

Governing Body
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414



The undersigned Bidder agrees to provide **(1) New 1 Ton 4X4 Cab and Chassis**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid.

The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th Street, Cody, WY 82414.

Bid Schedule	Quantity	Unit	Total Price
Bid for:			\$ _____
Less trade if any:			\$ (_____ N/A _____)
Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, and that if the bid is over \$100,000.00 he/she encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid over \$100,000.00 is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase.

The offer made herein shall be binding for 60 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

Signature

Typed or Printed Name

Company

Mailing Address

City, State and Zip

E-mail Address

City of Cody

Specifications for (1) New 1 Ton 4X4 Cab and Chassis

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.

A. GENERAL

YES NO

- | | | |
|--|-------|-------|
| 1. SIZE: 1 Ton, Four-wheel drive, SuperCab, w/box delete. | _____ | _____ |
| 2. EXTERIOR COLOR: Silver/Metallic Gray, submit paint color. | _____ | _____ |
| 3. INTERIOR COLOR: Gray | _____ | _____ |
| 4. Maximum rail rise of 2". | _____ | _____ |

B. ENGINE AND POWER TRAIN

- | | | |
|---|-------|-------|
| 1. ENGINE SIZE: V-8 gasoline powered engine of at least 6.8 liters. | _____ | _____ |
| 2. ENGINE BLOCK HEATER: Factory installed. | _____ | _____ |
| 3. TRANSMISSION: Heavy duty 10 speed automatic w/overdrive. | _____ | _____ |
| 4. DIFFERENTIAL: Standard | _____ | _____ |
| 5. DIFFERENTIAL RATIO: Approximately 3.73 | _____ | _____ |
| 6. Automatic Locking Hubs | _____ | _____ |

C. SUSPENSION & RUNNING GEAR

- | | | |
|---|-------|-------|
| 1. SUSPENSION: Handling/trailering, Heavy Duty, Overload, w/Stabilizer Bar | _____ | _____ |
| 2. BRAKES: Heavy duty four-way Anti-Lock Brakes. | _____ | _____ |
| 3. WHEELS & TIRES: 18" (5) full size wheels & All-Season radial tires to meet the maximum G.V.W. rating of the vehicle being bid. | _____ | _____ |
| 4. WHEELBASE: 164.2" | _____ | _____ |
| 5. STEERING: Factory installed power steering. | _____ | _____ |
| 6. FRONT TOW HOOKS: Factory installed. | _____ | _____ |
| 7. GVWR: Minimum of 11,300 lbs. | _____ | _____ |
| 8. Trailer towing package with 2" receiver hitch. | _____ | _____ |

D. ELECTRICAL SYSTEM**YES NO**

- | | | |
|---|-------|-------|
| 1. BATTERIES: Maintenance free heavy-duty, dual with a min. of 600 CCA. | _____ | _____ |
| 2. ALTERNATOR: (12) volts, 410 amp minimum. | _____ | _____ |
| 3. GAUGES or INDICATORS: Factory installed to monitor alternator function, engine oil pressure and engine temp. | _____ | _____ |
| 4. TRAILER BRAKE CONTROLLER: Integrated w/wiring harness to end of frame. | _____ | _____ |
| 5. Upfitter Switches | _____ | _____ |

E. EXTERIOR & INTERIOR

- | | | |
|---|-------|-------|
| 1. WINDSHIELD WIPERS: Multi-speed w/intermittent system. | _____ | _____ |
| 2. RADIO: AM/FM | _____ | _____ |
| 3. WINDOWS AND LOCKS: Power windows and locks. Dealer to supply (3) sets of keys. | _____ | _____ |
| 4. STEERING WHEEL: Comfort Tilt | _____ | _____ |
| 5. MIRRORS: Dual outside trailer tow rear view mirrors, mounted below eye level. | _____ | _____ |
| 6. HEATER AND AIR CONDITIONER: Factory installed manual control. | _____ | _____ |
| 7. SEATS: Heavy duty cloth 40/20/40 bench type seat. | _____ | _____ |
| 8. FLOOR MATS: Heavy duty rubber, factory supplied. | _____ | _____ |
| 9. GLASS: Solar Ray Tinted Windows | _____ | _____ |
| 10. 360 Camera Package | _____ | _____ |
| 11. Backup Alarm | _____ | _____ |
| 12. Platform Running Boards | _____ | _____ |

F. MISCELLANEOUS

- | | | |
|---|-------|-------|
| 1. Full manufacturer's standard warranty. | _____ | _____ |
| 2. Dealer order form showing all equipment being bid. | _____ | _____ |
| 3. Wyoming Certificate of Residency (If yes, a copy of the certificate must be included.) | _____ | _____ |

MISCHELLANEOUS continued

YES NO

4. Upon delivery to the City, the vehicle will be fully equipped as specified, serviced,
cleaned and ready to enter into service for the City of Cody _____
5. Estimated time of delivery. _____

AGENDA ITEM SUMMARY REPORT
Bid 2026-08 for (1) New 1-Ton 4x4

PROPOSED ACTION:

Informational only — Discussion regarding Bid 2026-08 for (1) New 1-Ton 4x4.

SUMMARY OF INFORMATION:

Resolution 2026-02 Amending the City of Cody Budget for Fiscal Year 2025-2026 included funding for the replacement of the cab and chassis of vehicle A06, the Code Enforcement Officer vehicle. This replacement is due to engine problems on the current cab and chassis. The budget amendment allowed for the early replacement of the cab and chassis, with the remount of the existing Deer Skin Animal Control body. Previous to the retirement of one Vehicle Maintenance mechanic, staff had planned to complete the transfer of the animal control body in-house. Due to the change in staffing levels, it was decided to request bids including a schedule of alternates to cover the transfer, and components necessary for the transfer.

Bid 2026-08 was distributed to Sheridan Motors, Denny Menholt Chevrolet GMC, Fremont Motor Companies, Greiner Ford of Casper, and Ken Garff of Cheyenne. The bid included a schedule of alternates that provided bidders the option to transfer the existing Deer Skin Animal Control body to the new vehicle.

Four bidders submitted five bids. These bids were opened at City Hall on June 30, 2026.

Denny Menholt Chevrolet GMC submitted three bids.

1. 2026 Chevrolet 3500 with a New Deerskin Animal Control Body in the amount of \$105,348.
2. 2026 Chevrolet 3500 in the amount of \$50,685 with a required frame mounting assembly in the amount of \$1,250, and a new electric air conditioning unit in the amount of \$3,300.
3. 2026 Chevrolet 3500 in the amount of \$50,685 with a body transfer cost of \$14,642.56.

Fremont Motors Powell submitted one bid for a 2027 Ford F350 in the amount of \$49,777 with a body transfer cost of \$16,104.43.

Greiner Ford of Casper submitted one bid for a 2027 Ford F350 in the amount of \$49,826 with a transfer cost of \$15,104.

Laramie Peak Motors submitted one bid for a 2027 Ford F350 in the amount of \$50,699 with a transfer cost of \$5,598, and a cost of \$500 for the new air conditioning unit. This bid included several exceptions for additional costs that were not listed in the bid total.

Staff has been in contact with local fabrication shops to compare the costs of the body transfer and the self-purchase of the electric air conditioning unit. Deer Skin Manufacturing provided a

quote of \$3,100 for the electric air conditioning unit, and it is estimated that a local fabrication shop could complete the transfer of the body for close to \$6,000.

Although Fremont Motor Companies submitted the lowest bid for the pickup, the proposed vehicle does not include the required 360-degree camera specified in the bid documents. The second-lowest bid was from Greiner Ford of Casper and does include the required 360-degree camera.

Subject to discussion with City Council and direction received, City Staff proposes to award bid 2026-08 to Greiner Ford of Casper for the purchase of a 2027 Ford F350 in the amount of \$49,826. City Staff will arrange for a local fabrication shop to transfer the animal control body, and install the electric air conditioning unit to be purchased directly from Deer Skin Manufacturing by the City.

FISCAL IMPACT:

The purchase of this vehicle was funded by approved Resolution 2026-02 for Fiscal Year 2025-2026 in the amount of \$70,000, and will require a carryover request.

ATTACHMENTS:

1. Bid 2026-08 1 Ton 4X4 Pickup
2. Bid Tab Bid 2026-08



TABLE OF CONTENTS
BID NO. 2026-08 (1) New 1 Ton 4X4

DOCUMENTS INCLUDED IN PACKET FOR BID NO 2026-08

	<u>Pages</u>
1. ADVERTISEMENT FOR BID (ON THIS PAGE, BELOW)	↓ 1
2. INSTRUCTION SHEET	2
3. BID PROPOSAL	3
4. SPECIFICATIONS	4-6

For more information: City of Cody **307-587-2958**

Bid No. 2026-08
(1) New 1 Ton 4X4

The City of Cody will receive sealed bids until 1:00 p.m., 6/30/2026 at Cody City Hall, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414, for **(1) New 1 Ton 4X4.** All bids will be opened and read aloud at this time. Full bid details and specifications are included in the bid packet available by emailing kylieh@codywy.gov. Direct any questions to Eric Asay at (307) 586-2733.

The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City. No bid over \$100,000.00 may be considered unless accompanied by the required bid guarantee of 5% of the total bid amount.

Dated this 10th Day of June, 2026

Tina Gail
Administrative Services Officer

PUBLISH: June 16th, 2026
June 23rd, 2026



**INSTRUCTIONS: (1) New 1 Ton 4X4
BID REQUEST NUMBER 2026-08**

The Bidder agrees to provide **(1) New 1 Ton 4X4** free and clear of all liens of any kind, pursuant to the specifications and invitation to bid. The bidder shall complete every space in the Bid 2026-08 City of Cody Specifications Form on page 4-6 to indicate that the item being bid is exactly as specified. All (no) responses shall be explained in detail on an attached sheet. Bids will be accepted for consideration on any make or model that is equal or superior to the specifications.

The bidder warrants that he has read and understands the requirements of the City of Cody, and that if the bid is over \$100,000.00 he/she has enclosed a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, dealer preparation, and all other costs of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid over \$100,000.00 is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and may reject any and all bids or make substitution, waive defects it deems unsubstantial in any bid, and that if an award is made, they will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase. The City reserves the right to award the bid based on the Base Bid or the Base Bid together with any combination of the alternates identified in the Schedule of Alternates.

In accordance with the provisions of W.S. 16-6-101, 16-6-102 and 16-6-106, preference is hereby given to resident Wyoming Contractors and to materials, supplies, equipment, machinery and provisions produced, manufactured, supplied or grown in Wyoming, quality being equal to articles offered by competitors outside the state. Bidders claiming preference must submit evidence of WY residency as defined in WY Statute Section 16-6-101.

The offer made herein shall be binding for 60 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

All material provided under this bid shall be new and unused. Bid documents may be obtained from:

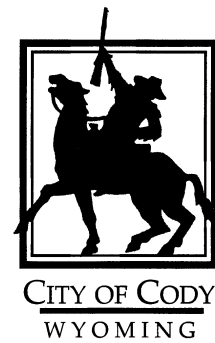
City of Cody
P.O. Box 2200
1338 Rumsey Avenue
Cody, Wyoming 82414
(307) 527-7511

Bids are to be sealed and addressed to the City of Cody, 1338 Rumsey Avenue, P.O. Box 2200, Cody, Wyoming 82414 and shall be marked "**Bid No. 2026-08, (1) New 1 Ton 4X4**" on the outside of the envelope.

The sealed bids must be returned to the City of Cody no later than 1:00 p.m. 6/30/2026. The bid opening will be held at that time at City Hall. The City reserves the right to reject any and/or all bids and further reserves the right to waive any informalities if deemed in the best interest of the City.

Bid Proposal Form
Bid No. 2026-08 (1) New 1 Ton 4X4
City of Cody, Wyoming

Governing Body
City of Cody
PO Box 2200
1338 Rumsey Avenue
Cody, WY 82414



The undersigned Bidder agrees to provide **(1) New 1 Ton 4X4**, free and clear of all liens of any kind, pursuant to the specifications and invitation to bid.

The bid price shall be F.O.B. City of Cody Vehicle Maintenance Shop 119 19th Street, Cody, WY 82414.

Base Bid Schedule	Quantity	Unit	Total Price
Base Bid for:			\$ _____
Less trade if any:			\$ (_____ N/A _____)
Base Net Total Bid			\$ _____

The undersigned warrants that he/she has read and understands the requirements of the City of Cody, and that if the bid is over \$100,000.00 he/she encloses a bid bond in the amount of not less than **five percent (5%)** of the "TOTAL BID" amount, and that the bid price represents all costs to the City of Cody including delivery, setup, installation and testing of providing the unit in accordance with the specifications therefore. All bid guarantees must be received in the form of a bid bond, cashier's check or money order. No personal or business checks will be accepted as a bid guarantee. If a bid over \$100,000.00 is received without the necessary 5% bid guarantee it will be rejected. The undersigned further understands that the Governing Body of the City of Cody shall determine in its sole discretion the most responsible bidder, and the Governing Body may reject any and all bids or make substitutions, waive defects deemed unsubstantial in any bid, and that if an award is made, the Governing Body will award the bid in the best interest of the City. Award of bid is subject to budget appropriation for this purchase. The City reserves the right to award the bid based on the Base Bid or the Base Bid together with any combination of the alternates identified in the Schedule of Alternates.

The offer made herein shall be binding for 60 days after the date of bid opening.

Award of bid shall be made by Notice of Award, which shall be accompanied by a binding agreement to supply the unit pursuant to the bid documents. Bidder warrants that Bidder has read the proposed agreement and agrees to the terms and conditions contained therein. The unit shall be delivered and tested within the time frame specified by the Bidder upon receipt of order.

Payment shall be made within 30 days after the delivery and acceptance of the unit.

Date _____

Signature

Typed or Printed Name

Company

Mailing Address

City, State and Zip

E-mail Address

City of Cody
Specifications for (1) New 1 Ton 4X4

THE BIDDER SHALL COMPLETE EVERY SPACE BY PLACING A CHECK MARK UNDER THE **YES** OR **NO** COLUMN TO INDICATE THAT THE ITEM BEING BID IS EXACTLY AS SPECIFIED. ALL **NO** RESPONSES SHALL BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET. FAILURE TO ANSWER YES OR NO, SUBMISSION OF A FALSE RESPONSE, OR OMISSION OF REQUIRED DOCUMENTATION MAY RESULT IN REJECTION OF THE BID AS NON-RESPONSIVE.

A. GENERAL

YES NO

- | | | |
|--|-------|-------|
| 1. SIZE: New 1 Ton, Four-wheel drive, extended cab | _____ | _____ |
| 2. EXTERIOR COLOR: Silver/Metallic Gray, submit paint color. | _____ | _____ |
| 3. INTERIOR COLOR: Gray | _____ | _____ |
| 4. Maximum rail rise of 2". | _____ | _____ |

B. ENGINE AND POWER TRAIN

- | | | |
|---|-------|-------|
| 1. ENGINE SIZE: V-8 gasoline powered engine | _____ | _____ |
| 2. ENGINE BLOCK HEATER: Factory or dealer installed OEM. | _____ | _____ |
| 3. TRANSMISSION: Heavy duty 10 speed automatic w/overdrive. | _____ | _____ |
| 4. DIFFERENTIAL: Standard | _____ | _____ |
| 5. DIFFERENTIAL RATIO: Approximately 3.73 | _____ | _____ |
| 6. Automatic Locking Hubs | _____ | _____ |

C. SUSPENSION & RUNNING GEAR

- | | | |
|---|-------|-------|
| 1. FRONT SUSPENSION: Solid front axle with coil springs. | _____ | _____ |
| 2. REAR SUSPENSION: Heavy duty leaf springs with overload spring. | _____ | _____ |
| 3. Stabilizer Bar | _____ | _____ |
| 4. BRAKES: Heavy duty four-way Anti-Lock Brakes. | _____ | _____ |
| 5. WHEELS & TIRES: 18" (5) full size wheels & All-Season radial tires to meet the maximum G.V.W. rating of the vehicle being bid. | _____ | _____ |
| 6. STEERING: Power Steering | _____ | _____ |
| 7. FRONT TOW HOOKS: Factory or dealer installed OEM. | _____ | _____ |
| 8. GVWR: Minimum of 11,300 lbs. | _____ | _____ |
| 9. Trailer towing package with 2" receiver hitch, factory or dealer installed OEM. | _____ | _____ |

D. ELECTRICAL SYSTEM**YES NO**

- | | | |
|---|-------|-------|
| 1. BATTERIES: Maintenance free heavy-duty, dual factory or dealer installed | _____ | _____ |
| 2. ALTERNATOR: (12) volts, 410-amp minimum, factory or dealer installed OEM | _____ | _____ |
| 3. GAUGES or INDICATORS: Factory or dealer installed OEM to monitor alternator function, engine oil pressure and engine temp. | _____ | _____ |
| 4. TRAILER BRAKE CONTROLLER: Integrated w/wiring harness to end of frame, factory or dealer installed. | _____ | _____ |
| 5. UPFITTER SWITCHES: factory or dealer installed | _____ | _____ |

E. EXTERIOR & INTERIOR

- | | | |
|---|-------|-------|
| 1. WINDSHIELD WIPERS: Multi-speed w/intermittent system. | _____ | _____ |
| 2. RADIO: AM/FM | _____ | _____ |
| 3. WINDOWS AND LOCKS: Power windows and locks. Dealer to supply (3) sets of keys. | _____ | _____ |
| 4. STEERING WHEEL: Comfort Tilt | _____ | _____ |
| 5. MIRRORS: Dual outside trailer tow rear view mirrors, mounted below eye level. | _____ | _____ |
| 6. HEATER AND AIR CONDITIONER: Manual control. | _____ | _____ |
| 7. SEATS: Heavy duty cloth 40/20/40 bench type seat. | _____ | _____ |
| 8. FLOOR MATS: Heavy duty rubber, factory or dealer supplied. | _____ | _____ |
| 9. GLASS: Solar Ray Tinted Windows | _____ | _____ |
| 10. 360 Camera Package, factory or dealer installed | _____ | _____ |
| 11. Backup Alarm, factory or dealer installed | _____ | _____ |
| 12. Platform Running Boards | _____ | _____ |

F. MISCELLANEOUS

- | | | |
|---|-------|-------|
| 1. Full manufacturer's standard warranty. | _____ | _____ |
| 2. Dealer order form showing all equipment being bid. | _____ | _____ |
| 3. Wyoming Certificate of Residency (If yes, a copy of the certificate must be included.) | _____ | _____ |
| 4. Upon delivery to the City, the vehicle will be fully equipped as specified, serviced, cleaned and ready to enter into service for the City of Cody | _____ | _____ |

MISCELLANEOUS continued

5. Estimated time of delivery. _____

G. SCHEDULE OF ALTERNATES

1. Necessary mounting assembly to allow transfer of Deerskin Pro Safety Chassis Mounted Animal Control Unit from existing 2015 Ford F250 SuperCab to unit being bid.
 - a. Cost of Mounting Assembly (Including Freight) _____
2. Transfer of existing Deerskin Pro Safety Chassis Mounted Animal Control Unit from existing 2015 Ford F250 SuperCab. Please note, the vehicle does not run. Pricing shall include any necessary transportation to and from the City of Cody Public Works Shop at 119 19th Street, Cody, WY 82414.
 - a. Total Cost of Transfer _____
 - b. Estimated Time Frame _____
3. Installation of self-contained air conditioning unit on Deerskin Pro Safety Chassis Mounted Animal Control Unit.
 - a. Total Cost of Unit (Including Freight) _____
 - b. Total Cost of Installation _____
 - c. Estimated Time Frame _____

Bid 2026-08 (1) New 1-Ton 4X4 (CEO Pickup)

Bidder	Unit Bid	Base Bid	Mounting Assembly	Transfer Cost	A/C Unit	Base Bid Plus Transfer and A/C	Specification Exceptions	Exceptions Sheet Included	Pickup Build Sheet Included	Body Transfer Build Sheet Included
Denny Menholt Chevrolet GMC	2026 Chevrolet 3500 w/New Deerskin Animal Control Unit	\$105,348.00					Rail Rise, Front Suspension, Alternator, 360 Camera	Yes	Yes	Did not include transfer, only price of new pickup and new body.
Denny Menholt Chevrolet GMC	2026 Chevrolet 3500	\$50,685.00	\$1,250.00	N/A	\$3,300.00		Rail Rise, Front Suspension, Alternator, 360 Camera	Yes	Yes	Did not include transfer, only price of components.
Denny Menholt Chevrolet GMC	2026 Chevrolet 3500	\$50,685.00		\$14,642.56		\$65,327.56	Rail Rise, Front Suspension, Alternator, 360 Camera	Yes	Yes	Yes
Fremont Motors Powell	2027 Ford F350	\$49,777.00		\$16,104.43		\$65,881.43	Alternator, 360 Camera, Did not Mark GVWR	No	Yes	No
Greiner Ford of Casper	2027 Ford F350	\$49,826.00		\$15,104.00		\$64,930.00	Receiver Hitch Size, Alternator	No	Yes	Yes
Laramie Peak Motors	2027 Ford F350	\$50,699.00		\$5,598.00	\$500.00	Bid notation states potential for additional costs (listed below).	Alternator	No	Yes	No
<i>Bid has the following notes regarding additional costs: For 410 amp dual alternators please add pro power onboard 2KW as well for \$906. \$500 is the price if all is done at the same time as transfer. Price does NOT include A/C or heat lines for anti-freeze from chassis, if required these will be extra. Does not include any unforeseen items that may be required at transfer, this will be extra.</i>										

Meeting Date: July 14, 2026 Department: Public Works Staff Reference: Phillip Bowman

AGENDA ITEM SUMMARY REPORT

Wyoming Outdoor Recreation and Tourism Trust Fund - City of Cody funding application

PROPOSED ACTION:

Informational only — discussion of the Wyoming Outdoor Recreation and Tourism Trust Fund Grant Application

SUMMARY OF INFORMATION:

City Staff remotely attended the Wyoming Outdoor Recreation and Tourism Board Meeting on July 8 and 9, 2026. The amount of grant funding proposed by the Board for the Belfry Bridge Boat Ramp Improvements will be reviewed and discussed with the City Council.

FISCAL IMPACT:

None at this time.

ATTACHMENTS:

None