

City of Cody City Council
Work Session
Tuesday, July 28, 2026-5:30 PM
Meeting Place: City of Cody Council Chambers

Meeting Called to Order

Roll Call

Discussion/Informational Items

- a. Consideration of the ClearGov grants management software
Staff Reference: Leslie Brumage
- b. Authorize the City Administrator to sign the letter of release Irrevocable Standby Letter of Credit for SFP-E (Khan Development).
Staff Reference: Utana Dye
- c. Change Order No. 2 to the Professional Services Agreement with Stantec Consulting Services Inc. for the FY 2024 TAP Grant - Pedestrian and ADA Improvements Project
Staff Reference: Phillip Bowman, Jake Moyer
- d. Consider Award of Bid No. 2026-07 to Casper Electric in the amount of \$624,884.84 for the Pedestrian Hybrid Beacon Crossing at Big Horn Avenue and Freedom Street
Staff Reference: Phillip Bowman, Jake Moyer
- e. Pauls Stock Aquatics and Recreation Steam Room Upgrade/ Replacement and On Deck Shower
Staff Reference: Mike Fink

1. Conduct of Business

Adjournment

Meeting Date: July 28, 2026 Department: Finance Staff Reference: Leslie Brumage
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AGENDA ITEM SUMMARY REPORT
Consideration of the ClearGov grants management software

PROPOSED ACTION:

Discussion and direction only. No formal action is requested at this work session.

SUMMARY OF INFORMATION:

The Finance Department recently learned of an opportunity to replace the City's current grants management software with ClearGov's Grants Management Module and participated in a demonstration to assess its functionality and potential benefits. During the demonstration, Nickki and I evaluated the module's capabilities and determined that it offers substantially greater functionality than the City's current grants management software.

Unlike the City's existing software, which mainly functions simply as an information repository, the ClearGov platform offers collaboration between departments, manages the entire grant life cycle, and integrates with grant search engines to help identify new funding opportunities. This software allows everyone involved in a grant process to track grant activities, share documents, assign responsibilities, and monitor project progress within a single, centralized platform. It also has full integration with our existing ClearGov capital and financial modules.

Following the demonstration, I discussed this opportunity with Tony Tolstedt, and he agreed with my request to bring it to a work session for Council discussion. If Council authorizes us to proceed, we will bring the purchase agreement and a budget amendment request to a future meeting.

FISCAL IMPACT:

ClearGov has offered the City a promotional pricing structure consisting of a no-cost implementation, free access to the program during the pre-release period and, after full release, a discounted annual subscription of \$5,000.

When compared to the staff time currently devoted to manual grant administration, the annual subscription represents a relatively modest investment. Additionally, stronger grant management practices will improve the City's ability to successfully administer larger and more complex grant awards in the future.

ATTACHMENTS:

None

Meeting Date: July 28, 2026 Department: Community Development Staff Reference: Utana Dye

AGENDA ITEM SUMMARY REPORT

Authorize the City Administrator to sign the letter of release Irrevocable Standby Letter of Credit for SFP-E (Khan Development).

PROPOSED ACTION:

Authorize the City Administrator to sign the letter for the release of the Irrevocable Standby Letter of Credit for SFP-E, LLC.

SUMMARY OF INFORMATION:

SFP-E, LLC is requesting the City of Cody to release the Irrevocable Standby Letter of Credit. This letter of credit was required for the development and completion of the Khan Development. Now that the subdivision has been completed and accepted by the City of Cody, and all necessary requirements for the release have been met, SFP-E, LLC is requesting to have the letter of credit released back to them.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Acceptance Letter Khan Unit Development
2. Letter of Credit for Les Schwab
3. Release of Irrevocable Standby Letter of Credit_Khan Unit



January 12, 2026

Tower West Holdings, LLC.
631 Par Avenue
Gillette, Wyoming 82718

RE: Acceptance of the Khan Unit Development Subdivision
Improvements

Dear Mr. Khan:

Thank you for developing Khan Unit Development Subdivision in the City of Cody and investing in the community. On behalf of the City of Cody, this letter serves as formal notice that the public improvements associated with the subdivision, including the street improvements, treated water and electrical are complete and are accepted by the City of Cody for ownership and maintenance.

The city has received the following information, as specified by City of Cody 11-5-1(A):

- 1) A statement from a Wyoming registered civil engineer that all public infrastructure improvements are in place and were constructed according to the approved plans and specifications;
- 2) A statement from a Wyoming registered surveyor that all property corners and survey monumentation is correct and in place as depicted on the final amended plat.
- 3) A complete set of as-constructed plans in reproducible form;
- 4) A copy of the daily construction diary kept during construction of the improvements;
- 5) Copies of all test run on construction materials and their placement during construction of the improvements;
- 6) A statement from the subdivider guaranteeing the improvements for a period of one year (January 12, 2026 and continues for one (1) year. January 12, 2027).

Thank you again for completing the subdivision within the City of Cody. With acceptance of the public improvements, certificates of occupancy can be issued.

Regards,
CITY OF CODY

Lee Ann Rieter
Mayor

Lee Ann Reiter
MAYOR

Jeremy A. Laing
Tim McIsaac
Joanna Settineri
Don F. Shreve, Jr.
Emily Swett
Kelly Tamblyn
COUNCILMEMBERS

Thomas P. Keegan
MUNICIPAL JUDGE

Tony Tolstedt
CITY ADMINISTRATOR

1338 Rumsey Ave
Cody, WY 82414-3713

PO Box 2200
Cody, WY 82414-2200

(307) 527-7511
PHONE

(307) 527-6532
FAX



Wells Fargo Bank, N.A.
U.S. Standby Trade Operations
1525 W.W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262
Phone: 1 (800) 776-3862, Option 2
E-Mail: StandbyCustomerCare@wellsfargo.com

**Amendment To
Irrevocable Standby Letter Of Credit**

Number : IS000534209U
Amendment Number : 002
Amend Date : May 22, 2025

BENEFICIARY

CITY OF CODY
1338 RUMSEY AVENUE
P.O. BOX 2200
ATTN: BARRY A. COOK, CITY ADMINISTRATOR
CODY, WYOMING 82414

APPLICANT

SFP-E, LLC
20900 COOLEY RD
BEND, OREGON 97701

LADIES AND GENTLEMEN:

AT THE REQUEST AND FOR THE ACCOUNT OF THE ABOVE REFERENCED APPLICANT, WE HEREBY AMEND OUR IRREVOCABLE
STANDBY LETTER OF CREDIT (THE "WELLS CREDIT") IN YOUR FAVOR AS FOLLOWS:

EXHIBIT 1 IS NOW AMENDED AS ATTACHED

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

THIS AMENDMENT IS TO BE ATTACHED TO THE ORIGINAL WELLS CREDIT AND IS AN INTEGRAL PART THEREOF.

Very Truly Yours,

WELLS FARGO BANK, N.A.

By: 

Authorized Signature

The original of the Letter of Credit contains an embossed seal over the Authorized Signature.



Wells Fargo Bank, N.A.
U.S. Standby Trade Operations
1525 W W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262
Phone: 1 (800) 776-3862, Option 2
E-Mail: StandbyCustomerCare@wellsfargo.com

Please direct any written correspondence or inquiries regarding this Letter of Credit, always quoting our reference number, to **Wells Fargo Bank, National Association**, Attn: U.S. Standby Trade Services

at 1525 W W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262

Phone inquiries regarding this credit should be directed to our Standby Customer Connection Professionals

1-800-776-3862 Option 2
(Hours of Operation: 8:00 a.m. ET to 5:00 p.m. PT)



Wells Fargo Bank, N.A.
U.S. Standby Trade Operations
1525 W.W.T. Harris Blvd., CIC-3C2
MAC D1109-012
Charlotte, NC 28262
Phone: 1 (800) 776-3862, Option 2
E-Mail: StandbyCustomerCare@wellsfargo.com

EXHIBIT 1 IS NOW AMENDED TO READ AS FOLLOWS ;

EXHIBIT 1

FORM OF SIGHT DRAFT

WELLS FARGO BANK, N.A.
1525 W.W.T. HARRIS BLVD.,
MAC D1109-012
CHARLOTTE, NC 28262

May 27, 25
[DATE]

AT SIGHT, PAY TO THE ORDER OF CITY OF CODY \$455,906.64 DOLLARS
(\$ 455,906.64), FOR VALUE RECEIVED AND CHARGE TO THE ACCOUNT OF SFP-E, LLC
DRAWN UNDER LETTER OF CREDIT NO. IS000534209U, DATED MAY 7, 2025.

CITY OF CODY

BY: Barry A. Cook

AUTHORIZED SIGNATURE

NAME: Barry A. Cook

TITLE: Administrator



Lee Ann Reiter
MAYOR

Don F. Shreve, Jr., JD
Kelly Tamblyn
Jeremy A. Laing
Tim McIsaac
Joanna Settineri
Emily Swett, PhD
COUNCILMEMBERS

Thomas P. Keegan, JD
MUNICIPAL COURT JUDGE

Scott E. Kolpitzke, JD
CITY ATTORNEY

Antony Tolstedt, MPA
CITY ADMINISTRATOR

1338 Rumsey Ave
Cody, WY 82414-3713

PO Box 2200
Cody, WY 82414-2200

(307) 527-7511
PHONE

(307) 527-6532
FAX

codywy.gov
WEBSITE

7/14/2026

Wells Fargo Bank, N.A.
U.S. Trade Services
Standby Letters of Credit
401 N. Research Pkwy, 1st Floor
MAC 04004-017,
Winston-Salem, NC 27101-4157

RE: Release of Irrevocable Standby Letter of Credit for SFP-E,
LLC – SBLC#IS000534209U

To Whom it May Concern:

This letter is provided as verification that SFP-E, LLC has met the requirements for which the attached Irrevocable Standby Letter of Credit (SBLC#IS000534209U in the amount of \$455,906.64) was issued and it may be released in full.

Please contact me at 307-527-3462 or ttolstedt@codywy.gov if you have any questions or need further documentation.

Sincerely,

Anthony Tolstedt
City Administrator
City of Cody

Enclosure: Original Irrevocable Standby Letter of Credit
#IS000534209U

Meeting Date: July 28, 2026 Department: Public Works Staff Reference: Phillip Bowman, Jake Moyer

AGENDA ITEM SUMMARY REPORT

Change Order No. 2 to the Professional Services Agreement with Stantec Consulting Services Inc. for the FY 2024 TAP Grant - Pedestrian and ADA Improvements Project

PROPOSED ACTION:

Informational Only — review and discuss Change Order No. 2 to the Professional Services Agreement with Stantec Consulting Services Inc. for the FY 2024 TAP Grant - Pedestrian and ADA Improvements Project

SUMMARY OF INFORMATION:

The FY 2024 TAP Grant - Pedestrian and ADA Improvements Project has a total funding amount of \$1.205 million provided by a WYDOT TAP Grant (\$1.0 million), the City required match (\$105,100), and a Park County contribution towards the project (\$100,000). Phase 1 of the project includes the design and construction of pedestrian crossing improvements with a Pedestrian Hybrid Beacon at the intersection of Big Horn Avenue and Freedom Street. The project was publicly advertised for bidding in June 2026, and is being recommended for award to Casper Electric. As the Phase 1 Project moves into construction, Stantec has developed Change Order No. 2 to provide construction support and inspection services during the construction of the Project.

Stantec has completed their scope of work for the Project for design and bidding support, and has developed the proposed scope of work and fee included in Change Order No. 2 with a not-to-exceed fee amount of \$138,396.08. It is anticipated that construction of the Phase 1 Project will begin in September 2026 and will be completed in approximately two to three months.

City Council approval of Change Order No. 2 is contingent upon final legal review by the City Attorney. The Mayor will be authorized to execute the agreement and approve non-material revisions, corrections, clarifications, and legal modifications necessary to finalize Change Order No. 2, provided such changes do not materially alter the scope of work, compensation, financial obligations, or policy direction approved by the City Council.

Subject to discussion with the City Council and direction received, City Staff proposes to present Change Order No. 2 for approval at the City Council Regular Meeting on August 4, 2026.

FISCAL IMPACT:

Funding for the FY 2024 TAP Grant — Pedestrian and ADA Improvements Project is approved in the FY 2027 Budget in the total amount of \$1.205 million. This funding is composed of \$1.0 million of WYDOT TAP Grant funding, \$105,100 of City match funding from the Capital Acquisition Fund, and \$100,000 of funding contributed by Park County Government. The cost of Change Order No. 2 is \$138,396.08, bringing the total under contract with Stantec to

\$251,546.88.

ATTACHMENTS:

1. Stantec Change Order No. 2 - FY 2024 TAP Grant Pedestrian and ADA Improvements Project

Change Order #	2	Date	22 July 2026
"Stantec"	Stantec Consulting Services Inc. Stantec Project # 1720008000 2 North Main Street, Suite 401 Sheridan, WY 82801 Ph: (307) 683-5992 email: jill.rosselott@stantec.com		
"Client"	City of Cody Wyoming Client Project # CD24507 PO Box 2200 Cody, WY 82414 Ph: (307) 527-7511 email: pbowman@codywy.gov		
Project Name and Location:		CD24507 Cody FY24 TAP Project	

In accordance with the original Professional Services Agreement dated 5 June 2024 and Change Orders thereto, the Agreement changes as detailed below are hereby authorized.

Construction Observation**Task 500.1 - Project Management**

This task will include 3 hours per week (assumes 24 weeks) of project management/Senior Engineer involvement to address questions, conduction progress meetings, prepare progress reports, update the project schedule, review pay apps, and general coordination with the Contractor, the City, WYDOT, and the public. This task will include bid assistance.

Estimated Task Fee: \$24,520.28

Task 500.2 - 2023 Submittal Review

Stantec will provide a two-time review of Contractor submittals per bid item. All submittals will be submitted and transmitted electronically. Submittal review will be completed within the timeframes provided in the project specifications.

Estimated Task Fee: \$5,649.20

Task 500.3 - Construction Observation

Stantec assumes the contractor has 120 working days (24 weeks at 5 days a week from September 14, 2026 to February 28, 2027) to complete the contract. Stantec will use the services of a local engineering firm to perform regular construction observation. For this task Stantec has included eight (8) 10-hour days in the event Stantec personnel are required onsite during select portions of the project. Stantec personnel will remain the primary point of contact for the contractor and will coordinate all construction observation activities with our hired subcontractor.

Estimated Task Fee: \$12,219.60

Task 500.4 – Subcontractor Construction Observation

Stantec assumes the contractor has 120 working days (24 weeks at 5 days a week from September 14, 2026 to February 28, 2027) to complete the contract and that full-time construction observation will only be required during drilled shaft operations and concrete and hot plant mix paving operations. All other work will be observed on a part-time basis as needed. Stantec will use the services of a local engineering firm to perform regular construction observation. For estimating purposes, Stantec has assumed the subconsultant will be onsite full-time (9 hours/day) for 30 working days and part time (3 hours/day) for 60 working days. Stantec personnel will remain the primary point of contact for the contractor and will coordinate all construction observation activities with our hired subconsultant.

Estimated Task Fee: \$74,250.00

Task 500.5 - QA Testing

Stantec will request Quality Assurance testing as needed during the project. This may include but is not limited to third-party surveying, construction staking, compaction testing and concrete testing, etc.

Estimated Task Fee: \$5,000.00

Task 500.6 - As-Constructed Plans

Stantec will prepare as-constructed plans (digital pdf format) for the project. Primary information relied upon will be from the Contractor's records along with records from our hired subcontractor.

Estimated Task Fee: \$5,594.80

Task 500.7 - Project Closeout

This task will include the work to complete the close out documents required by the TAP grant for WYDOT and the City of Cody.

Estimated Task Fee: \$11,162.20

Not-to-exceed fee for this Change Order		\$	138,396.08
Original agreement amount		\$	73,693.20
Change Order Number	1	\$	39,457.60
Change Order Number		\$	-
Change Order Number		\$	-
Change Order Number		\$	-
Total Agreement		\$	251,546.88

Effect on Schedule: Extend the Estimated Completion Date to December 31, 2027.

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

Stantec Consulting Services Inc.

City of Cody Wyoming

Benjamin Weaver, PE, PLS, PTOE,
RSP2I, Senior Transportation
Engineer/Land Surveyor

Print Name and Title

Lee Ann Reiter, Mayor

Print Name and Title

Signature

Benjamin E. Weaver

Signature

Date Signed:

7/22/2026

Date Signed:

Meeting Date: July 28, 2026 Department: Public Works Staff Reference: Phillip Bowman, Jake Moyer

AGENDA ITEM SUMMARY REPORT

Consider Award of Bid No. 2026-07 to Casper Electric in the amount of \$624,884.84 for the Pedestrian Hybrid Beacon Crossing at Big Horn Avenue and Freedom Street

PROPOSED ACTION:

Informational Only — review and discuss the Award of Bid No. 2026-07 to Casper Electric in the amount of \$624,884.84 for the Pedestrian Hybrid Beacon Crossing at Big Horn Avenue and Freedom Street

SUMMARY OF INFORMATION:

The FY 2024 TAP Grant - Pedestrian and ADA Improvements Project has a total funding amount of \$1.205 million provided by a WYDOT TAP Grant (\$1.0 million), the City required match (\$105,100), and a Park County Government contribution towards the project (\$100,000).

The Phase 1 Project includes the design and construction of pedestrian crossing improvements with a Pedestrian Hybrid Beacon at the intersection of Big Horn Avenue and Freedom Street.

Phase 2 of the project will include design and construction of a pedestrian pathway along Robert Street, intersection and crosswalk improvements at the intersection of Beck Avenue and 10th Street, and other ADA and sidewalk improvements in the downtown area.

The Phase 1 Project was advertised for public bidding in the Cody Enterprise on June 11, June 18, June 25, and July 2, 2026, and bids were received by the City and publicly opened at City Hall on July 6, 2026. One (1) bid was received for the Project from Casper Electric in the amount of \$624,884.84. The City's engineering consultant, Stantec, is checking and tabulating the bid received and confirming that all required documents were submitted and working with WYDOT Staff to receive concurrence to award the Phase 1 Project. Stantec will prepare an Engineer's Recommendation of Award prior to the next City Council Regular Meeting, and it will be City Staff and Stantec's recommendation to award the Phase 1 Project to Casper Electric in the amount of \$624,884.84.

The total funding amount of \$1.205 million for the Phase 1 and Phase 2 Projects is included in the approved FY 2027 Budget for all engineering and construction. Based on the bid received from Casper Electric, the estimated Project costs are summarized as follows:

- Engineering design and bid document preparation for Phase 1 and Phase 2 = \$113,150.80 (currently under contract with Stantec)
- Construction cost = \$624,884.84 recommended for award to Casper Electric
- Construction administration and support for Phase 1 = \$138,396.08 to be placed under contract with Stantec
- **Total Estimated Project Cost to date = \$876,432**

Based on the Project cost summarized above, there will be approximately \$328,668 of funding remaining for construction and engineering construction support for Phase 2 of the Project. City

Staff will be developing the scope of work for the Phase 2 Project to attempt to stay within the remaining funding amount, but additional funding will likely be required from the City's Capital Acquisition Fund to complete the Phase 2 Project.

Subject to discussion with the City Council and direction received, City Staff proposes to present the Award of Bid No. 2026-07 to Casper Electric for approval at the City Council Regular Meeting on August 4, 2026.

FISCAL IMPACT:

Funding for the FY 2024 TAP Grant — Pedestrian and ADA Improvements Project is approved in the FY 2027 Budget in the total amount of \$1.205 million. This funding is composed of \$1.0 million of WYDOT TAP Grant funding, \$105,100 of City match funding from the Capital Acquisition Fund, and \$100,000 of funding contributed by Park County Government. If the Award of Bid No. 2026-07 to Casper Electric is approved, the cost for construction of the Phase 1 Project will be \$624,884.84. With all construction and engineering costs combined, the total amount under contract to date will be \$876,432 and there will be approximately \$328,668 of remaining Project funding available for the construction and engineering support for the Phase 2 Project.

ATTACHMENTS:

1. Casper Electric Bid Tabulation - Pedestrian Hybrid Beacon Crossing at Big Horn Avenue and Freedom Street

PROJECT - CITY OF CODY - PEDESTRIAN HYBRID BEACON CROSSING BIG HORN AVENUE & FREEDOM STREET CROSSING							
ITEM NO.	ITEM	UNIT	QUANTITY	Engineer's Estimate		Casper Electric	
				UNIT PRICE	TOTAL BASE	UNIT PRICE	TOTAL BASE
105.09010	CONTRACTOR SURVEYING	LS	LUMP SUM	5,000.00	5,000.00	5,500.00	5,500.00
109.04000	FORCE ACCOUNT WORK	\$\$	\$25,000	25,000.00	25,000.00	25,000.00	25,000.00
109.08000	MOBILIZATION	LS	LUMP SUM	52,400.00	52,400.00	101,207.84	101,207.84
202.03400	REMOVAL OF SURFACING	SY	308	25.00	7,700.00	12.00	3,696.00
202.03430	REMOVAL OF SIDEWALK	SY	60	60.00	3,600.00	40.00	2,400.00
202.03445	REMOVAL OF CURB AND GUTTER	FT	117	45.00	5,265.00	25.00	2,925.00
202.03455	REMOVAL OF DOUBLE GUTTER	SY	46	30.00	1,380.00	40.00	1,840.00
202.03600	CUTTING BIT PVMT	FT	528	15.00	7,920.00	9.00	4,752.00
215.01000	CONTRACTOR STORM WATER CONTROL	LS	LUMP SUM	1,500.00	1,500.00	2,200.00	2,200.00
301.01085	CRUSHED BASE	CY	136	70.00	9,520.00	110.00	14,960.00
406.03005	PLANT MIX (COMMERCIAL)	TON	45	400.00	18,000.00	300.00	13,500.00
506.01036	DRILLED SHAFT FOUNDATIONS 36 in	FT	30	950.00	28,500.00	1,300.00	39,000.00
608.10200	SIDEWALK (CONC)	SY	262	200.00	52,400.00	95.00	24,890.00
609.10200	CURB AND GUTTER TYPE A	FT	468	130.00	60,840.00	130.00	60,840.00
640.00001	SPECIAL ITEM LS-A (QWICK KURB)	LS	LUMP SUM	40,000.00	40,000.00	25,000.00	25,000.00
701.24600	REMOVE LIGHTING POLE	EA	1	600.00	600.00	850.00	850.00
701.29800	ELECTRICAL CONDUCTORS	LS	LUMP SUM	12,000.00	12,000.00	14,500.00	14,500.00
701.71000	TRAFFIC SIGNAL SYSTEM	LS	LUMP SUM	165,000.00	165,000.00	125,000.00	125,000.00
702.30300	SIGN POST, SQ TUBULAR STL	EA	6	400.00	2,400.00	1,000.00	6,000.00
702.30500	SIGN PANELS, ALUMINUM	SF	114	80.00	9,120.00	85.00	9,690.00
703.03100	FLAGGING	HR	250	50.00	12,500.00	55.00	13,750.00
703.03110	TEMPORARY TRAFFIC CONTROL	LS	LUMP SUM	25,000.00	25,000.00	93,000.00	93,000.00
703.03202	SEQUENTIAL CHEVRON	EA	2	2,500.00	5,000.00	1,000.00	2,000.00
799.70105	THERMOPLASTIC PAVEMENT MARKINGS	SF	424	40.00	16,960.00	53.00	22,472.00
799.70124	THERMOPLASTIC PAVEMENT MARKINGS 24 in	FT	168	50.00	8,400.00	59.00	9,912.00
TOTAL BASE BID				\$	576,005.00		\$ 624,884.84

Meeting Date: July 28, 2026 Department: Recreation Staff Reference: Mike Fink
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AGENDA ITEM SUMMARY REPORT

Pauls Stock Aquatics and Recreation Steam Room Upgrade/ Replacement and On Deck Shower

PROPOSED ACTION:

Request that the City Council approve taking donated funds for the Recreation Center Steam Room from the General Fund, appropriate the money for steam room upgrades/ replacement and take donated money to add an on-deck shower.

SUMMARY OF INFORMATION:

In October of 2023 the Recreation Center received a donation of \$50,000 for any upgrades to the facility. We determined that we would like to use that money on a sauna and a cold plunge. The donor's then gave us additional money to cover the cost of the sauna and cold plunge because they supported what we were using the money on. The only stipulation on the additional donation was that we put a sign on the sauna that said "Benny's Place". It is in honor of their cat. In October of 2025, the donor's gave the Recreation Center an additional \$50,000 to be used to upgrade or repair the steam room.

After conversations with several contractors, we were able to get a quote from one tile contractor.

His estimate came in at \$32,430.

For new plumbing and demolition, we are looking at \$11,947.

A new door for the steam room not to exceed \$5,000.

Mold abatement not to exceed \$10,000.

Electrical work \$3,000.

The total comes to \$62,377.00

We still have \$26,000 available for any projects from the original donation of \$50,000.

I would like to use the 50,000 from the donation for the steam room along with another \$12,377.00 from their first donation for the steam room.

We would also like to add an on-deck shower using some of their donated money.

When patrons go from the hot tub or swimming pool into the cold plunge, the chlorine that is on their bodies does not mix well with the bromine that is used in the cold plunge. It activates the bromine and the bromine grows and can build up in the pipes.

We believe that more patrons would rinse off if we had an on-deck shower.

The price of an on-deck timed shower is \$3,080.

That would still leave us with \$10,543.00 for any other improvements we would want to address.

FISCAL IMPACT:

Not to exceed \$65,457.00 in donated funds.

ATTACHMENTS:

None