

City of Cody City Council
Special Meeting
Monday, October 27, 2025 - 5:30 PM
Meeting Place: City of Cody Council Chambers

Meeting Called to Order

Roll Call

Discussion/Informational Items

Conduct of Business

- a. 5:30 - 6:10 p.m. - Interviews YRA Board
 - 6:10 - 7:10 p.m. - Interviews P & Z Board
- Staff Reference: Cindy Baker

Adjournment



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 3, 2025**

Application Date 09/06/25

NAME Timothy Hopkins Phone (h) 346-310-9054
 RESIDENCE ADDRESS 301 Lichen Dr, Cody E-Mail WyoHopkins@shcglobal.net
 MAILING ADDRESS 1108 14th St. #437, Cody
 Employment (firm and occupation/profession) Retired, previously VP of global operations Phone (w) N/A
 Educational Background University of Wyoming, B.S. Geology 1986,
 Previous or Current Public Experience (elective or appointive) ① currently Vice President Northwest college Foundation, ② President of MUD #163 (Municipality)
 Present Service Activities (civic organizations, volunteering, etc) Member of ELK lodge #1611, volunteer and support Powell Senior Citizen center, numerous Northwest college and Univ. of Wyoming projects

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- | | | |
|--|--------------------------------------|-------------|
| ☐ | Planning and Zoning Commission | 3 year term |
| ☒ | Yellowstone Regional Airport | 3 year term |
| ☐ | Contractors' Board | 3 year term |
| (Check One) ☐ Licensed General Contractor | | |
| | ☐ Electrician | |
| | ☐ Plumber | |
| | ☐ HVAC | |

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

Ran global operators for major company, extensive travel to 100+ countries/airports

Why are you interested in serving on this board/commission? want the Cody Airport to

thrive and succeed. I use it frequently and wish to give ideas on operational improvements and support growth.

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: [Signature]

S: 40



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE) **Form**

Due No Later Than October 3, 2025 CITY OF CODY WYOMING

Application Date-9/8/2025-----

NAME Thomas "Bucky" Hall _____ Phone (h) 587-3684 _____

RESIDENCE ADDRESS 1514 Alger Ave. _____ E-Mail bhall@wyoming.com _____

MAILING ADDRESS same _____

Employment (firm and occupation/profession) retired _____ Phone (c) 899-8684 _____

Educational Background 2 years college _____

Previous or Current Public Experience (elective or appointive)---Park County Commissioner 12 years-----
-County liaison to YRA board 12 years---6 years YRA Board----

Present Service Activities (civic organizations, volunteering, etc)-----

Children's Resource Center board Park County Rec Board

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

_____	Planning and Zoning Commission	3 year term
<u>X</u>	Yellowstone Regional Airport	3 year term
_____	Contractors' Board	3 year term
(Check One) <u>_____</u> Licensed General Contractor		

Are you applying to serve on only one City of Cody board? X Yes _____ No

What special experience or education do you have for serving on the board/commission to which you are applying? Previous term 6 years, extensive experience on CYAIR board

Why are you interested in serving on this board/commission? -----I now have the time---

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer

Signature: _____



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 2, 2025

Application Date 9/8/25

NAME Heather Mortensen Phone (h) 307 320 5609
RESIDENCE ADDRESS 814 37th St E-Mail heathermort@me.com
MAILING ADDRESS same
Employment (firm and occupation/profession) Black Hills Energy Phone (w) 307 821 5371
Educational Background MBA, M.S. in Oil/Gas + Environmental Law
Previous or Current Public Experience (elective or appointive) Wyoming Hunger Initiative,
Forward Cody, Rawlins Rebels Swim, YRA, Rotary
Present Service Activities (civic organizations, volunteering, etc) Rotary, YRA, women's
Aspire, Political Action Committee.

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

☒ Planning and Zoning Commission 3 year term
☒ Yellowstone Regional Airport 3 year term
☐ Contractors' Board 3 year term
(Check One) ☐ Licensed General Contractor
☐ Electrician
☐ Plumber
☐ HVAC

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

Oil/Gas/Environmental Law, MBA, Sr. Manager Wyoming BHE

Why are you interested in serving on this board/commission? I am eager to continue
my Treasury role w/ YRA. It has been rewarding & we
have accomplished a lot.

Applications must be submitted by October 2, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: [Signature]



Dec. 10

BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 2, 2025

Application Date 9/4/2025

NAME Joseph Burrell Phone (h) (928) 434-0840

RESIDENCE ADDRESS 1801 12th St Cody, WY 82414 E-Mail jcburrell1@gmail.com

MAILING ADDRESS Same

Employment (firm and occupation/profession) Black Hills Energy Phone (w) (307) 272-8491

Educational Background BS Construction Engineering, Masters Engineering Management

Previous or Current Public Experience (elective or appointive) Board of Directors Energy Capital Economic Development
Planning and Zoning Board City of Cody

Present Service Activities (civic organizations, volunteering, etc) _____

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- ☒ Planning and Zoning Commission 3 year term
- ☐ Yellowstone Regional Airport 3 year term
- ☐ Contractors' Board 3 year term
- (Check One) ☐ Licensed General Contractor
- ☐ Electrician
- ☐ Plumber
- ☐ HVAC

Are you applying to serve on only one City of Cody board? ☐ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?
In my career I read, interpret and apply codes and requirements to projects, manage project budgets, develop standards and references on a regular basis. Using the skills above I have helped develop and manage multi-million dollar budgets, be a people leader and seek unique solutions to problems faced at a multi-billion dollar company, Citizens Academy 2024, and currently serving on the Planning and Zoning Board for Cody

Why are you interested in serving on this board/commission? _____
I have been blessed to call Cody my home and I want to help address issue that Cody faces. Such as providing opportunities for growth, increase opportunities for young people stay and flourish here while still holding onto the western cowboy heritage Cody is known for.

Applications must be submitted by October 2, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: _____

Joseph Burrell



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 3, 2025

6:20

Application Date 9/11/25

NAME Erin Welty Phone (h) 307-921-2509

RESIDENCE ADDRESS 2113 Public St., Cody E-Mail erinwhipple72@gmail.com

MAILING ADDRESS 2113 Public St., Cody, WY, 82414

Employment (firm and occupation/profession) Senior WY Conservation Assoc. Greater Yellowstone Coalition Phone (w) 307-527-6233

Educational Background B.S. - Abused Land Rehabilitation, MT State University - Bozeman

Previous or Current Public Experience (elective or appointive) Served on conservation district board in Kodiak, AK - 2009

Present Service Activities (civic organizations, volunteering, etc) Through my employment I work with the Absaroka Fence Initiative

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

☒ Planning and Zoning Commission 3 year term

☐ Yellowstone Regional Airport 3 year term

☐ Contractors' Board 3 year term

(Check One) ☐ Licensed General Contractor

☐ Electrician

☐ Plumber

☐ HVAC

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

Kodiak, AK Planning Dept Secretary - 2001-2004; Assistant Planner - 2004-2005; Associate Planner - 2019-2019 (6 months); Planning Director - 2019-2021 - all positions required working w/ P+Z Commission

Why are you interested in serving on this board/commission? I enjoy the p+2 process, have extensive experience with it, and would like to give back to my community by serving on the commission.

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: Erin E. Welty



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 3, 2025

4.30

Application Date September 11, 2025

NAME Jamie LaCasse Phone (h) 303 908-8886

RESIDENCE ADDRESS 55 Rolling Hills Drive, Cody, WY 82414 E-Mail Jamielacasse2@gmail.com

MAILING ADDRESS 55 Rolling Hills Drive, Cody, WY 82414

Employment (firm and occupation/profession) Commercial Lighting Phone (w) 303 908-8886

Educational Background Bachelor of Arts, Architectural Design

Previous or Current Public Experience (elective or appointive) I have had the opportunity to work on several large scale
civic projects over the years.

Present Service Activities (civic organizations, volunteering, etc) _____

Buffalo Bill Center of the West - Whitney Museum

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

<u>X</u>	Planning and Zoning Commission	3 year term
_____	Yellowstone Regional Airport	3 year term
_____	Contractors' Board	3 year term
(Check One) _____	Licensed General Contractor	
_____	Electrician	
_____	Plumber	
_____	HVAC	

Are you applying to serve on only one City of Cody board? X Yes _____ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?
Architectural Design-including Programming, Planning, Schematic Design, Design Development, Product Specification, Permitting,
Construction Administration and Project Management.

Why are you interested in serving on this board/commission? _____
It would be an honor to assist in shaping the future development of Cody and make a positive impact and serve in the community
where we live.

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish
not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: Jamie LaCasse

6:40



CITY OF CODY
WYOMING

BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 3, 2025

Application Date October 3

NAME Frank Givens Phone (h) 307-899-0072

RESIDENCE ADDRESS 914 Simpson Ave Cody Wy 82414 E-Mail fgivens@colliergroupoffice.com

MAILING ADDRESS 914 Simpson Ave. Cody Wy

Employment (firm and occupation/profession) Collier Group, Director of project development, Phone (w) 307-899-0072

Educational Background 4 years of college Psych

Previous or Current Public Experience (elective or appointive) Served on the governors board for tourism Governor Matt Blunt. Passed president of the Missouri hotel and lodging Association. Past president of the Saint Charles County convention visitors Association

Present Service Activities (civic organizations, volunteering, etc) _____

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- ☒ Planning and Zoning Commission 3 year term
- ☐ Yellowstone Regional Airport 3 year term
- ☐ Contractors' Board 3 year term
- (Check One) ☐ Licensed General Contractor
- ☐ Electrician
- ☐ Plumber
- ☐ HVAC

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?
accomplishments in spearheading start up efforts in business operations by generating innovative, plans, initiatives, and strategies that have established my reputation as a globally competitive executive. Past chief operating officer of meaningful ventures, operating a 22,000 acre guest Ranch as well as past managing director for KMG of the crazy Mountain Ranch/Maduro Ranch for 10 years.

Why are you interested in serving on this board/commission?
I want to serve on the Cody planning and zoning commission because I believe thoughtful planning is that the heart of preserving the Cody communities character while preparing for its future. With my background d d development and business, I

understand the opportunities and challenges Cody can face. I will work to ensure that growth is balanced, fair, and beneficial for both residence and future generations. My goal is to contribute a steady, collaborative voice that helps guide Cody toward a prosperous and sustainable future.

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: _____



Cindy Baker <cindyb@codywy.gov>

P&Z Board application

1 message

Frank Givens <FGivens@colliergroupoffice.com>

Fri, Oct 3, 2025 at 3:28 PM

To: Cindy Baker <cindyb@codywy.gov>

Cc: W FG <fgivens@gmail.com>

Hi Cindy,

I have attached my application to serve on the City of Cody's planning and zoning commission

My interest in serving on the Planning and Zoning commission comes from a deep commitment to Cody's future. I believe that thoughtful planning is essential for preserving our community's character while encouraging, smart growth. My background in real estate development as well as resort development and business background gives me a strong understanding of both the opportunities and challenges the city faces.

Over the course of my career, I have been closely involved in the design, planning, and development of large tracks of land, mixed use projects, and hospitality development ventures. These experiences have required, navigating zoning processes, working with city officials, and planning boards, and balancing development goals with community expectations. I have seen firsthand how well-crafted planning and zoning decisions can protect a city's heritage while also fostering responsible growth.

I believe that my background gives me a unique qualification to contribute here and Cody. Growth is a reality we must manage, but I see planning as the key to ensuring that our communities character, heritage, and quality of life are preserved while still allowing for new opportunities. My goal is to bring both real world development knowledge and a community focused perspective to the table, helping Cody chart, a thoughtful and sustainable path forward.

- If selected, I will strive to be fair, transparent, and collaborative---listening carefully to all perspectives and make decisions that are in the long-term best interest of our residents, businesses, and the future generations. I want to help ensure that Cody remains a thriving, sustainable community that we can all be proud of.

Best,

Frank

W. Frank Givens

Director Of Project Development

Collier Group

307-586-2975 Direct

307-587-6275 Office

307-899-0072 Cell

Email: FGivens@Colliergroupoffice.com

911 12th Street
Cody, WY 82414



P&Z form copy.pdf

977K



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than October 3, 2025

6:50

Application Date October 2, 2025

NAME RYAN MOENCH

Phone (h) 920-737-6018

RESIDENCE ADDRESS 3338 Hardpan Ave. Cody, WY 82414 E-Mail rmymunch@msn.com

MAILING ADDRESS 3338 Hardpan Ave. Cody, WY 82414

Employment (firm and occupation/profession) Progressive Auto Adjuster Phone (w) 307-578-6034

Educational Background BACHELOR - Public Relations

Previous or Current Public Experience (elective or appointive) BNI, TEAKHEAD HOA, STUDENT FINANCIAL EDUCATION SERVICES

Present Service Activities (civic organizations, volunteering, etc) Church Activities, Habitat for Humanity, Humane Society Volunteer.

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

☒

Planning and Zoning Commission

3 year term

☐

Yellowstone Regional Airport

3 year term

☐

Contractors' Board

3 year term

(Check One) ☐ Licensed General Contractor

☐ Electrician

☐ Plumber

☐ HVAC

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

Completed a strategic Communication program emphasizing media relations, advocacy & planning

Why are you interested in serving on this board/commission? To help to ensure thoughtful balanced

growth that reflects both our community's character & long term needs. I believe in transparent decision-making, responsible land use, and preserving the integrity of our neighborhood with sustainable safe development. . .

Applications must be submitted by October 3, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer, at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: Ryan Moench



7:00

**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, October 2, 2025**

Application Date: September/21/2025

NAME: C. Daniel Schein Jr.

Phone (h): (c): 307-899-2099

RESIDENCE ADDRESS: 131 Pleasant View Dr. Cody, WY 82414

E-Mail: dan.schein@proton.me

MAILING ADDRESS: (Same as residence)

Employment: Cody Stampede (seasonal)

Phone (w): N/A

Educational Background: High School, College, Vocational (Electrician) and other certifications.

Previous or Current Public Experience (elective or appointive): Yellowstone Regional Airport Board (Secretary), City of Cody P&Z (Chair), Park County Historic Preservation Committee.

Present Service Activities (civic organizations, volunteering, etc): The Cody Cupboard (Chair 2020-Present), City of Cody Ordinance Review Task Force Committee.

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

☒ Planning and Zoning Commission 3-year term
☐ Contractors' Board 3-year term

(Check One) ☐ Licensed General Contractor ☒ Member at Large ☐ Licensed Plumber or Certified Journeyman ☐ Licensed Electrician or Certified Journeyman ☐ Licensed Mechanical/HVAC Contractor or Certified Journeyman

Are you applying to serve on only one City of Cody board? ☒ Yes ☐ No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying? In my personal life and as a representative of multiple boards I have sought to exhibit integrity and high ethical standards. During my term as a member of the P&Z board my knowledge and understanding of the city and state codes has greatly expanded. Working with the planning department we instigated several changes to both improve attendance and work more efficiently with the planning department. I hope that during my term on the P&Z board I've demonstrated a commitment to Cody and P&Z.

Why are you interested in serving on this board/commission? As a resident of Cody, I feel it's my obligation to participate in local government. P&Z has provided me with an opportunity to participate in the decisions of the city while serving as a representative of the citizens at large.

Applications must be submitted by October 2, 2025. Should you change your mind after applying and wish not to be considered, please contact Cindy Baker, Administrative Services Officer at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature:

C. Daniel Schein Jr.