

City of Cody Contractor's Board

Thursday, August 27, 2026-12:00 PM

Meeting Place: Council Chambers Room at City Hall, 1338 Rumsey Avenue,
Cody, WY

Meeting Called to Order

1. **Roll call, excused members**
2. **Approval of the Minutes**
3. **Approval of the Agenda**
4. **New Business**
5. **Contractor License's**
 - a. Box L Enterprises - Specialty Contractor (Demo, Underground Utilities - sewer; water; conduit) (New)
Staff Reference: Sean Collier

Approved Contractors

- a. Anderson-Shaw Construction, Inc. - General Contractor (New)
Staff Reference:
 - b. J & S Rogers Companies, LLC - Specialty Contractor - IRC (Windows/glass glazing) (New)
Staff Reference: Sean Collier
 - c. Johnson Controls Building Solutions, LLC - Master Mechanical/HVAC Contractor
Staff Reference: Sean Collier
 - d. Cloud Peak Plumbing, LLC - Master Plumbing Contractor
Staff Reference: Sean Collier
 - e. JS Construction LLC - Specialty Contractor License (Demo, Drywall, Fencing, Framing, Roofing, Siding, Structural Concrete) (Previously Licensed)
Staff Reference: Sean Collier
6. **Tabled Items**
 7. **Matters from Board Members: (announcements, comments, etc.)**
 8. **Staff Comments**
 9. **Adjourn**

The public is invited to attend all Contractor's Board meetings. If you plan to attend or need special accommodations to participate in the meeting, please call the City office at (307) 527-7511 at least 24 hours in advance of the meeting to make arrangements.

City of Cody
Contractor's Board Proceedings
July 23, 2026

A regular meeting of the Cody Contractor's Board was held in the Council Chambers at City Hall in Cody, Wyoming on Thursday, July 23, 2026 at 12:00 PM.

Todd Evans called the meeting to order at 12:10 PM.

Present: David Barton; Jesse Blankenship; Todd Evans; Mike Kelly; Wes Werbelow; Building Official Sean Collier, Building Official; Hannah Witwicki Administrative Coordinator

Absent: Jonathon Robbins; Tim McIassac; Ray Lozier

Wes Werbelow made a motion seconded by David Barton to approve the Agenda for the July 23, 2026 meeting. The vote was unanimous. The motion passed.

David Barton made a motion seconded by Mike Kelly to approve the Minutes from the June 2, 2026 meeting. The vote was unanimous. The motion passed.

Building Official Sean Collier presented the Northern Wyoming Plumbing application for a Plumbing Contractor-IRC license.

Wes Werbelow made a motion, seconded by David Barton, to approve Northern Wyoming Plumbing for a Plumbing Contractor-IRC license. The vote was unanimous. The motion passed.

Building Official Sean Collier presented the Cody Regional Health application for a Master Mechanical/HVAC license.

Mike Kelly made a motion, seconded by Wes Werbelow, to approve Cody Regional Health for a Master Mechanical/HVAC License. The vote was unanimous. The motion passed.

Mike Kelly made a motion, seconded by Wes Werbelow, to adjourn the meeting. The vote was unanimous. The meeting was adjourned at approximately 12:22 PM.

Hannah Witwicki

Hannah Witwicki -Administrative Coordinator

Meeting Date: August 27, 2026 Department: Community Development Staff Reference: Sean Collier
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AGENDA ITEM SUMMARY REPORT

Box L Enterprises - Specialty Contractor (Demo, Underground Utilities - sewer; water; conduit) (New)

PROPOSED ACTION:

SUMMARY OF INFORMATION:

Box L Enterprises has applied for a Specialty Contractor License (Demo, Underground utilities - sewer, water, conduit)

FISCAL IMPACT:

ATTACHMENTS:

1. Box L Enterprises Application

Specialty Contractor License Demolition, Underground Utilities - sewer; water; conduit Application

Date Submitted: 8/3/2026
11:29:32 AM

Applicant

Box L Enterprises (Jake Lucas)

1108 14th Street Suite 159, Cody Wy

Contractor References

Employer #1 or Reference Name (current/most recent)

Contact Information:

Katie Savage

Cody, Wyoming

Name of Employer or Reference:	Katie Savage
Dates of Employment or Work:	May 2025-current
Number of months of Active Employment:	6
Position(s) Held/Primary Duties:	Excavation Contractor -Scope of Work Performed: Demolition and removal of existing concrete, asphalt, and deteriorated site improvements. Loaded, hauled, and disposed of concrete, asphalt, contaminated soils, demolition debris, and excess excavation materials. Tree and vegetation removal. Earthwork including cut-and-fill operations, mass grading, rough grading, fine grading, and slope correction for foundations, driveways, parking areas, and drainage improvements. Installed geofabric, pit run, road base, and engineered fill in compacted lifts using hoe pack, sheepsfoot, and steel drum rollers. Prepared and compacted building pads and foundation support for the residence, retaining walls, patio foundations, and manufactured home. Excavated, backfilled, and compacted foundation perimeters, retaining walls, and utility corridors. Excavated, installed, repaired, and modified underground utilities including electrical, water, gas, and septic systems. Diagnosed and repaired a failed septic installation, including removal and replacement of defective sewer piping, excavation of the septic tank, correction of improper grades, and installation of new septic components. Constructed a complete engineered septic system, including septic tank excavation and placement, distribution box, piping, infiltrator chambers, leach field excavation, bedding, backfill, and final grading in accordance with Engineering Associates and Park County requirements. Performed utility locating, grade verification, laser elevation control, and coordinated engineering modifications with Engineering Associates. Removed and re-centered helical piers and anchors to accommodate foundation construction. Relocated shipping containers, fencing, hydrants, propane facilities, and other site improvements to support ongoing construction. Coordinated work with the owner, general contractor, engineers, utility companies, inspectors, and subcontractors while maintaining safe work practices.
Building Inspector Notes:	8/13/2026 SC - Confirmed work history. Jake does great work and has saved them from the issues they have had with Josh Walsh.

Employer #2 or Reference Name

Name of Employer or Reference: Patricia Wormington

Dates of Employment or Work:

Number of months of Active
Employment: 1

Position(s) Held/Primary Duties:

Excavation Contractor-Performed site grading and final surface preparation, including transporting, spreading, and compacting gravel to achieve the required finish grade. Constructed and compacted foundations for protective vehicle bollards and concrete parking bumpers. Drilled existing concrete and installed concrete bumpers on the west side of the handicap parking area. Procured and installed materials including concrete, reinforcing steel, and anchoring hardware for signage and bumper installations. Completed field measurements and installation of rubber parking bumpers throughout the property to improve vehicle control and site safety.

Building Inspector Notes: 8/13/2026 SC - Confirmed

Contact Information:

Patricia Wormington

Cody, Wyoming

Employer #3 or Reference Name

Name of Employer or Reference: Chris Albrecht

Dates of Employment or Work:

Number of months of Active
Employment:

6

Position(s) Held/Primary Duties:

Excavation Contractor- Performed demolition, excavation, grading, utility installation, and site redevelopment on a multi-phase residential construction project. Demolished and removed reinforced concrete patios, sidewalks, concrete stockpiles, asphalt, fencing, gates, utility poles, tree stumps, and small trees to prepare the property for new construction. Safely utilized an excavator equipped with a hydraulic breaker, skid steer, dump trucks, and compaction equipment to break, remove, load, haul, and properly dispose of concrete, asphalt, demolition debris, and unsuitable materials while maintaining a safe and organized jobsite. Removed existing fencing, utility poles, trees, and landscape improvements while protecting adjacent structures and underground utilities. Exposed existing septic tanks, sewer lines, water lines, and electrical utilities without damage to facilitate demolition and reconstruction activities. Removed and replaced a failed 12-inch galvanized culvert that was severely corroded, packed with clay, and beyond repair with a new 18-inch HDPE culvert installed at a 2% grade. Performed cut-and-fill grading, excavation to subgrade, engineered road base placement, and compaction for patios, sidewalks, driveways, fire pit areas, hot tub pads, and foundation support. Installed underground electrical, water, gas, septic, and drainage utilities including trench excavation, trench backfill, utility protection, French drains, erosion control improvements, and utility relocations. Completed finish grading, topsoil placement, slope stabilization, and final site cleanup while coordinating with the homeowner, utility companies, and other contractors. Throughout the project I safely operated heavy equipment, sequenced demolition activities, controlled debris removal, protected existing improvements, and prepared the site for each successive phase of construction.

Contact Information:

Chris Albrecht

Clark, Wy

Employer #4 or Reference Name

Name of Employer or Reference: Lucas Backhoe Services

Dates of Employment or Work:

Number of months of Active
Employment: 28

While employed with Lucas Backhoe Services, I regularly performed demolition, excavation, and site redevelopment on residential and commercial projects throughout the Jackson, Wyoming area. My responsibilities included demolishing existing structures, concrete, asphalt, and underground infrastructure while safely operating excavators equipped with hydraulic breakers and other demolition attachments.

5000 Pine Meadow Road – South of Wilson, Wyoming:
Demolished an existing residential cabin by safely bringing down the structure, including a large stone masonry chimney, utilizing a Caterpillar 309 excavator. Loaded, sorted, and removed demolition debris while preparing the site for future construction.

Pratt Road Jackson, Wyoming – Residential Garage:
Demolished an existing reinforced concrete garage apron using a hydraulic breaker. Removed and cut reinforcing steel for loading, hauling, and disposal while preparing the area for replacement concrete.

Rockwell Inn Hotel, 285 N. Cache Street, Jackson, Wyoming: Performed large-scale demolition of existing concrete sidewalks and removed the entire asphalt parking lot. Excavated and removed abandoned underground utilities that were no longer in service, loaded demolition materials for disposal, and prepared the site for redevelopment while protecting active underground utilities and adjacent structures.

These projects required careful demolition planning, safe equipment operation, debris handling, material disposal, utility awareness, and coordination with contractors to complete demolition efficiently while protecting surrounding infrastructure.

Position(s) Held/Primary Duties:

Building Inspector Notes:

8/13/2026 SC - Called and left message

Contact Information:

Lee Lucas

Jackson, Wy