

City of Cody City Council
Pre-Meeting to discuss agenda at 6:45 PM

Tuesday, September 15, 2026-7:00 PM

Meeting Place: City of Cody Council Chambers-1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

- a. Proclamation – Constitution Week, 2026
Staff Reference: Lee Ann Reiter

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Council member or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes from September 1, 2026.
Staff Reference: Tina Gail
- b. Approve Vouchers and Payroll in the amount \$1,430,868.56.
Staff Reference: Leslie Brumage
- c. Resolution 2026-16 A Resolution of the Governing Body of the City of Cody, Wyoming, authorizing the opening of a separate check account for payroll transactions.
Staff Reference: Leslie Brumage
- d. Approve Amended Request for the Fall Stroll & Block Party on October 8, 2026, to Allow Catering Permits in Lieu of the Previously Approved Malt Beverage Permit.
Staff Reference: Tina Gail

2. Public Comments

The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Ordinance 2026-16 Second Reading
An Ordinance Amending Title 8, Chapter 1, Article III, of the Cody City Code to Modify Standards and Policy.
Staff Reference: Nate Morgan
- b. Ordinance 2026-17 Second Reading

An Ordinance Amending Title 1, Chapter 7, Article C, Section 5 of the Cody City Code to Modify Salaries of the Governing Body.
Staff Reference: Tony Tolstedt

5. **Tabled Items**
6. **Matters from Staff Members**
7. **Matters from Council Members**
8. **Adjournment**

Upcoming Meetings:

Council Work Session — Tuesday, September 22, 2026, 5:30 p.m.
Council Meeting — Tuesday, October 6, 2026 7:00 p.m.
Council Work Session — Tuesday, October 13, 2026, 5:30 p.m.
Council Meeting — Tuesday, October 20, 2026 7:00 p.m.
Council Work Session — Tuesday, October 27, 2026, 5:30 p.m.

CONSTITUTION WEEK PROCLAMATION 2026

WHEREAS: September 17, 2026, marks the two hundred and thirty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Lee Ann Reiter, by virtue of the authority vested in me as Mayor of the City of Cody in the State of Wyoming do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Cody to be affixed this 15 day of SEPT of the year of our Lord two thousand twenty six.

Signed



SEAL Attest



City of Cody
City Council Proceedings
September 1, 2026

At 6:15 PM, Council Member McIsaac made a motion seconded by Council Member Laing to enter into an executive session pursuant to W.S. 16-4-405(a)(ii),(iii) & (ix) to discuss legal action and a personnel matter. Vote was unanimous. At 6:32 PM, Council Member Swett made a motion seconded by Council Member Settineri to exit the executive session. Vote was unanimous.

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, September 1, 2026 at 7:00 PM.

Mayor Reiter called the meeting to order at 7:00 PM.

Present: Mayor Reiter, Council Members Kelly Tamblyn, Tim McIsaac, Joanna Settineri, Jeremy Laing, Don F. Shreve Jr., and Emily Swett; City Administrator Tony Tolstedt; City Attorney Scott Kolpitke; and Administrative Services Officer Tina Gail.
Absent: None.

Mayor Reiter read a proclamation recognizing September as Childhood Cancer Awareness Month.

Council Member Shreve made a motion, seconded by Council Member Swett, to approve the Consent Calendar including approval of Minutes from August 18 and August 25, 2026; Vouchers and Payroll in the amount of \$1,327,166.51; Yellowstone Regional Airport Funding Agreement; Resolution 2026-14 Trailhead Property Conveyance; Bid Award 2026-09 for one new utility trailer from Whitlock Motors; and Resolution 2026-15 Employee Pay Date Change. Vote was unanimous.

Council Member McIsaac made a motion, seconded by Council Member Settineri, to approve Resolution 2026-13, Amendment No. 1 to the FY2026-2027 Budget. Vote was unanimous.

Council Member Tamblyn made a motion, seconded by Council Member Swett, to approve the Wells Fargo Bank, N.A. Request to Release Excess Collateral. Vote was unanimous.

Council Member Settineri made a motion, seconded by Council Member Laing, to approve Change Order No. 4, Substantial Completion and Retainage Release for the Tree Streets Waterline Replacement Phase 1 project. Vote was unanimous.

Ordinance 2026-16 First Reading

Council Member Settineri made a motion, seconded by Council Member McIsaac, to approve Ordinance No. 2026-16 on first reading, amending Title 8, Chapter 1, Article III of the Cody City Code to modify standards and policy. Vote was unanimous.

Ordinance 2026-17 First Reading

Council Member Swett made a motion, seconded by Council Member Settineri, to approve Ordinance No. 2026-17 on first reading amending Title 1, Chapter 7, Article C, Section 5 of the Cody City Code to Modify Compensation for Members of the Governing Body. Council Members Tamblyn and Shreve recused themselves from consideration and voting on the matter. Voting in favor: Council Members Laing, Settineri, McIsaac, Swett and Mayor Reiter. Council Members Shreve and Tamblyn were recused. Motion carried.

Council Member Settineri made a motion, seconded by Council Member Laing, to approve Change Order No. 1 for Ferguson Roofing. Vote was unanimous.

Mayor Reiter adjourned the meeting at 7:26 PM.

Mayor Reiter

Tina Gail, Administrative Services Officer

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
ADVANCE HEATING & A/C INC				
	24773	ROOF REPAIR DUE TO WIND STORM	05/27/2026	10,600.00
Total ADVANCE HEATING & A/C INC:				10,600.00
AMERICAN WELDING & GAS INC				
	0011929245	BOTTLE RENTAL	08/31/2026	39.41
Total AMERICAN WELDING & GAS INC:				39.41
BAGNELL, PAULETTE A				
	09032026	RESTITUTION ON MC-2301-012	09/03/2026	75.00
Total BAGNELL, PAULETTE A:				75.00
BLAKEMAN PROPANE INC				
	U5724427	PROPANE	07/21/2026	162.11
	U5724427	PROPANE	07/21/2026	162.11
	U5724427	PROPANE	07/21/2026	162.10
Total BLAKEMAN PROPANE INC:				486.32
BLUE CROSS BLUE SHIELD OF WYOMING				
	260805182847	SEPT PREMIUM	09/01/2026	189,029.69
	260805182847	PREMIUM ADJUSTMENT 1714	09/01/2026	5,068.81
	260805182847	PREMIUM ADJUSTMENT 1612	09/01/2026	7,603.22
	260805182847	PREMIUM ADJUSTMENT 1612	09/01/2026	2,980.14-
	260805182847	PREMIUM ADJUSTMENT 1288	09/01/2026	2,980.14-
	260805182847	PREMIUM ADJUSTMENT 1517	09/01/2026	1,575.27
	260805182847	PREMIUM ADJUSTMENT 1532	09/01/2026	1,725.56
	260805182847	PREMIUM ADJUSTMENT 1612	09/01/2026	2,783.46-
Total BLUE CROSS BLUE SHIELD OF WYOMING:				196,258.81
BORDER STATES INDUSTRIES INC				
	933095981	8' DEAD-END XARM	09/03/2026	2,109.78
Total BORDER STATES INDUSTRIES INC:				2,109.78
BOWEN COLLINS & ASSOCIATES				
	42813	WATER RATE AND IMPACT FEE STUDY	08/31/2026	721.00
Total BOWEN COLLINS & ASSOCIATES:				721.00
BRUXVOORT, KRIS				
	005418-2026	P.E TRAINING	07/16/2026	50.00
	005418-2026	P.E TRAINING	07/16/2026	50.00
Total BRUXVOORT, KRIS:				100.00
CODY ENTERPRISE LLC				
GILLETTE NEWS RECORD	72555	PUBLICATION FEES	08/25/2026	840.00
GILLETTE NEWS RECORD	72556	LEGAL ADVERTISING TITLES & WAGES	08/25/2026	907.20
GILLETTE NEWS RECORD	73134	ADVERTISE POSITION	08/31/2026	214.20
GILLETTE NEWS RECORD	82826	SUBSCRIPTION RENEWAL	08/28/2026	69.00
Total CODY ENTERPRISE LLC:				2,030.40

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
CODY U BLAZE VAPOR LLC				
	1.2740.16	UTILITY DEPOSIT REFUND	09/01/2026	406.56
Total CODY U BLAZE VAPOR LLC:				406.56
COLLECTION SERVICES CENTER				
	82626	GARNISHMENT REMITANCE # 1049403	08/26/2026	461.53
Total COLLECTION SERVICES CENTER:				461.53
CRISIS INTERVENTION SERVICE				
	70126	OUTSIDE AGENCY FUNDING FY26-27	07/01/2026	8,000.00
Total CRISIS INTERVENTION SERVICE:				8,000.00
CUMMINS INC				
CUMMINS SALES AND SERVICE	38-260830987	G10	08/26/2026	26.96
Total CUMMINS INC:				26.96
ELECTRICAL ALLY INC				
HAZEL, LOREN	9774	LIGHTS IN LOCKER ROOM	09/03/2026	1,128.75
Total ELECTRICAL ALLY INC:				1,128.75
ENERGY LABORATORIES INC				
DEPARTMENT 6250	808070	MONITOR WELLS	08/25/2026	525.00
DEPARTMENT 6250	808073	ANNUAL EFFLUENT	08/25/2026	118.00
Total ENERGY LABORATORIES INC:				643.00
ENGINEERING ASSOCIATES				
	4608099	TASK ORDER #4 - TREE STREETS WATERLINE PHASE 2	08/19/2026	1,297.97
	4608099	TASK ORDER #4 - TREE STREETS RW PHASE 2	08/19/2026	1.16
	4608101	TASK ORDER #1 - AERATED LAGOON COVER REPLACEMENT	08/19/2026	201.40
	4608125	TASK ORDER #1 SEPTAGE WASTE RECEIVING FACILITY	08/20/2026	200.00
	4608126	TASK ORDER #2 SEPTAGE WASTE RECEIVING FACILITY CONSTRUCTION ADMINISTRATION AND OBSERVATION	08/20/2026	5,458.16
Total ENGINEERING ASSOCIATES:				7,158.69
ENNIST III, ROBERT F				
BIG HORN FOOD SERVICES	2030	CLEANING	08/25/2026	350.63
Total ENNIST III, ROBERT F:				350.63
FIRE DISTRICT #2				
	BLD2026-0094	1314 SHERIDAN AVE	08/17/2026	49.00
Total FIRE DISTRICT #2:				49.00
FLOYD'S TRUCK CENTER				
	X30110192801	F05	09/03/2026	20.40-
Total FLOYD'S TRUCK CENTER:				20.40-

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
FRANCK, STEVEN				
OFF GRID INSPECTIONS	047	8/2026 OFF GRID ELECTRICAL INSPECTIONS	08/31/2026	2,525.00
Total FRANCK, STEVEN:				2,525.00
FREMONT BEVERAGES				
ADMIRAL BEVERAGES	1399109966	RUNNERS STAMPEDE REFRESHMENTS	07/01/2026	180.00
ADMIRAL BEVERAGES	1399109966	RUNNERS STAMPEDE REFRESHMENTS	07/01/2026	180.00
Total FREMONT BEVERAGES:				360.00
GALLS PARENT HOLDINGS LLC				
GALLS LLC	036080379	UNIFORM ITEMS FOR NEW HIRES	08/25/2026	322.92
Total GALLS PARENT HOLDINGS LLC:				322.92
GATZKE, BRANDON LEE				
G&G CONCRETE SOLUTIONS, LLC	227	LOADING DOCK CONCRETE WORK	08/27/2026	17,856.00
Total GATZKE, BRANDON LEE:				17,856.00
GEM FITNESS INC				
BETTER BODY FITNESS	20032	NEW FITNESS EQUIPMENT	09/01/2026	7,990.00
Total GEM FITNESS INC:				7,990.00
GREAT BASIN DEVELOPMENT AND CONSTRUCTION				
	09032026	Pay App 1 Pressure Reducing Valve (PRV) Replacements	08/10/2026	279,258.78
	09032026	Ret 1 Pressure Reducing Valve Repl	08/10/2026	13,962.94-
Total GREAT BASIN DEVELOPMENT AND CONSTRUCTION:				265,295.84
GROATHOUSE CONSTRUCTION				
	09032026	RESTITUTION FROM MC-2408-014	09/03/2026	10.00
Total GROATHOUSE CONSTRUCTION:				10.00
HDR ENGINEERING INC				
	1200857386	NORTH LIFT STATION CONSTRUCTION ADMINISTRATION	08/26/2026	12,408.79
	1200860417	WEST YELLOWSTONE AVENUE SIDEWALK IMPROVEMENTS	09/01/2026	31,673.66
Total HDR ENGINEERING INC:				44,082.45
HENSLEY, CODY W				
KMG COMMERCIAL REFRIGERATION	4239	POOL	08/25/2026	290.00
Total HENSLEY, CODY W:				290.00
HINKLE, TAYLOR				
	14.5410.32	UTILITY DEPOSIT REFUND	08/26/2026	380.34
Total HINKLE, TAYLOR:				380.34
IDEXX DISTRIBUTION INC				
	3208751304	LAB SUPPLIES	08/26/2026	369.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total IDEXX DISTRIBUTION INC:				369.00
J-U-B ENGINEERS, INC				
	199313	AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES	08/18/2026	15,547.25
Total J-U-B ENGINEERS, INC:				15,547.25
KELLY, GENE				
D&G ELECTRIC LLC	5630	AC REPAIR	08/26/2026	113.56
Total KELLY, GENE:				113.56
LABAN HARVEST LLC				
NO SPOT LEFT BEHIND	1551	CLEANING SERVICES CITY HALL	09/07/2026	1,649.00
NO SPOT LEFT BEHIND	1551	CLEANING SERVICES REC CENTER	09/07/2026	1,999.50
NO SPOT LEFT BEHIND	1551	CLEANING SERVICES AQUATICS	09/07/2026	1,999.50
Total LABAN HARVEST LLC:				5,648.00
LEISURE IN MONTANA INC				
	SAL45458-1	POOL CHEMICALS	08/19/2026	312.46
	SAL45458-1	POOL CHEMICALS	08/19/2026	312.46
Total LEISURE IN MONTANA INC:				624.92
NORCO INC				
	0047786684	BOTTLE RENTAL	08/31/2026	29.14
Total NORCO INC:				29.14
NORTHERN UNDERGROUND LLC				
	53.1009.13	HYDRANT METER	08/26/2026	452.93
Total NORTHERN UNDERGROUND LLC:				452.93
NORTHWEST PIPE				
	7678648	16' VALVE REPLACEMENT PARTS	08/24/2026	793.96
	7678648-1	16' VALVE REPLACEMENT PARTS	08/24/2026	8,400.00
	7678648-2	16' VALVE REPLACEMENT PARTS	08/24/2026	1,870.68
	7686139	CURB STOPS	08/31/2026	671.05
	7686139	CURB STOPS	08/31/2026	671.05
Total NORTHWEST PIPE:				12,406.74
OFFICE SHOP INC				
	361416	OFFICE SHOP PRINTER COST	08/24/2026	486.86
	361416	OFFICE SHOP PRINTER COST	08/24/2026	486.87
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	38.51
	361417	COPIER CONTRACT- GENERAL GOVT	08/24/2026	42.05
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66
	361977	COPIER MAINTENANCE CONTRACT	08/28/2026	16.66
Total OFFICE SHOP INC:				1,423.82
ONIX NETWORKING CORPORATION				
	SIN062644	GOOGLE WORKSPACE	08/26/2026	4,879.98
	SIN062644	GOOGLE WORKSPACE	08/26/2026	5,741.05
	SIN062644	GOOGLE WORKSPACE	08/26/2026	1,722.31
	SIN062644	GOOGLE WORKSPACE	08/26/2026	574.10
	SIN062644	GOOGLE WORKSPACE	08/26/2026	861.16
	SIN062644	GOOGLE WORKSPACE	08/26/2026	3,157.58
	SIN062644	GOOGLE WORKSPACE	08/26/2026	4,018.73
	SIN062644	GOOGLE WORKSPACE	08/26/2026	2,009.37
	SIN062644	GOOGLE WORKSPACE	08/26/2026	287.05
	SIN062644	GOOGLE WORKSPACE	08/26/2026	2,009.37
	SIN062644	GOOGLE WORKSPACE	08/26/2026	861.16
	SIN062644	GOOGLE WORKSPACE	08/26/2026	861.16
	SIN062644	GOOGLE WORKSPACE	08/26/2026	1,722.30
Total ONIX NETWORKING CORPORATION:				28,705.32
OREGON STATE UNIVERSITY				
	3.0650.20	UTILITY DEPOSIT REFUND	09/02/2026	178.05
Total OREGON STATE UNIVERSITY:				178.05
PARK COUNTY				
	262767	LEC CONTRACT - DISPATCH LABOR COSTS	09/01/2026	6,352.90
	262767	LEC CONTRACT - DISPATCH LABOR COSTS	09/01/2026	1,058.81
	262767	LEC CONTRACT - DISPATCH LABOR COSTS	09/01/2026	27,882.17
	262767	LEC CONTRACT - TECHNOLOGY SERVICES	09/01/2026	3,315.00
	262767	LEC CONTRACT - INSIDE MAINTENANCE SUPPLIES	09/01/2026	1,055.82
	262767	LEC CONTRACT - INSIDE MAINTENANCE LABOR	09/01/2026	2,005.52
	262767	LEC CONTRACT - OUTSIDE MAINTENANCE CREDIT	09/01/2026	488.75-
	262767	LEC CONTRACT - BUILDING INSURANCE COSTS	09/01/2026	532.05
	262767	LEC CONTRACT - UTILITIES	09/01/2026	1,195.72
Total PARK COUNTY:				42,909.24
PARK COUNTY LANDFILL				
	073126	BULK ITEM DISPOSAL FEES	07/31/2026	191.00
	073126	LANDFILL DISPOSAL FEES	07/31/2026	73,710.17
	90326	BULK ITEM DISPOSAL FEES	09/03/2026	216.42
	90326	LANDFILL DISPOSAL FEES	09/03/2026	69,204.20
Total PARK COUNTY LANDFILL:				143,321.79
PARK COUNTY SHERIFF				
	08012026	INCARCERATION-AUGUST 2026	08/01/2026	30.00
Total PARK COUNTY SHERIFF:				30.00

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
QUALITY ASPHALT PAVING INC				
	26126	CASPER DRIVE PATECH	08/25/2026	1,125.00
	26126	11TH MANHOLE WORK	08/25/2026	500.00
	26126	PATCH ON PARK	08/25/2026	585.00
Total QUALITY ASPHALT PAVING INC:				2,210.00
R & A SAFETY LLC				
	49470	DOT RANDOM SCREEN	08/25/2026	90.50
Total R & A SAFETY LLC:				90.50
SABER PEST CONTROL LLC				
	3857	PARK SHOP	09/02/2026	80.00
	3857	PARK BUILDING	09/02/2026	360.00
	3858	PEST CONTROL	09/02/2026	100.00
	3859	PEST CONTROL - PUBLIC WORKS SH	09/02/2026	40.00
	3859	PEST CONTROL - PUBLIC WORKS SH	09/02/2026	40.00
	3859	PEST CONTROL - PUBLIC WORKS SH	09/02/2026	40.00
	3880	PEST CONTROL	09/02/2026	70.00
	3881	PEST CONTROL	09/02/2026	100.00
	3882	PEST CONTROL	09/02/2026	105.00
	3882	PEST CONTROL	09/02/2026	105.00
Total SABER PEST CONTROL LLC:				1,040.00
SHOSHONE MUNICIPAL PIPELINE				
	090126	AUGUST WATER	09/01/2026	192,841.24
Total SHOSHONE MUNICIPAL PIPELINE:				192,841.24
SKAGGS COMPANIES				
	450_A_353099	REPLACEMENT BALLISTIC ARMOR C14	08/18/2026	932.75
Total SKAGGS COMPANIES:				932.75
SOFT TOUCH DESIGNS INC				
	6995	gym and rawuetball court resurface	08/10/2026	12,334.50
Total SOFT TOUCH DESIGNS INC:				12,334.50
SPECTRA ASSOCIATES INC				
	46038-D	COUNCIL MINUTES BINDER	08/25/2026	197.50
Total SPECTRA ASSOCIATES INC:				197.50
SPEED GOAT CONSTRUCTION LLC				
	1038	TRAILHEAD PLAYGROUND IMPROVEMENTS	09/03/2026	8,900.00
	1039	CITY HALL ADA	09/03/2026	1,400.00
Total SPEED GOAT CONSTRUCTION LLC:				10,300.00
SYSTEMS GRAPHICS INC				
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	14.02
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	88.78
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	79.43
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	79.43
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	102.80

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
ADVANCED INFO SYSTEMS	17110	OUTSOURCE BILLS	08/23/2026	102.80
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	15.09
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	95.60
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	85.54
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	85.54
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	110.69
ADVANCED INFO SYSTEMS	17112	OUTSOURCE BILLS	08/28/2026	110.69
Total SYSTEMS GRAPHICS INC:				970.41
TESCO - THE EASTERN SPECIALTY COMPANY				
	220616	METER COVER SEALS	08/27/2026	1,173.97
Total TESCO - THE EASTERN SPECIALTY COMPANY:				1,173.97
THOMPSON, LINDSAY				
	17.3685.18	UTILITY DEPOSIT REFUND	08/27/2026	177.06
Total THOMPSON, LINDSAY:				177.06
THOMSON REUTERS - WEST				
	854045757	CLEAR INVESTIGATIONS MONTHLY FEE	09/01/2026	223.61
Total THOMSON REUTERS - WEST:				223.61
TRIPLE L SUPPLY				
	2607-651298	PAINT WAND	07/14/2026	52.07
Total TRIPLE L SUPPLY:				52.07
WEST PARK HOSPITAL				
CODY REGIONAL HEALTH	08172026	DUI BLOOD DRAW - CASE #26-512 HIGGS	08/17/2026	150.00
CODY REGIONAL HEALTH	08172026	DUI BLOOD DRAW - CASE #26-502 PINION	08/17/2026	150.00
Total WEST PARK HOSPITAL:				300.00
WESTERN UNITED ELECTRIC SUPPLY				
	6182502	37 .5KVA TRANSFORMER, O.H	08/20/2026	10,089.16
Total WESTERN UNITED ELECTRIC SUPPLY:				10,089.16
WOLFF INDUSTRIES, INC				
KEELE SANITATION	843449	PORTABLE RESTROOMS	08/31/2026	180.00
Total WOLFF INDUSTRIES, INC:				180.00
WYOMING CHILD SUPPORT				
STATE DISBURSEMENT UNIT	82626	Garnishment Remittance # 227551	08/26/2026	250.00
Total WYOMING CHILD SUPPORT:				250.00
ZIMA CORPORATION				
	060526	SCREENING BAGS	06/05/2026	90.23
Total ZIMA CORPORATION:				90.23
Grand Totals:				1,054,950.75
Payroll Totals 08/10-8/23				375,917.81
Total				1,430,868.56

Secondary Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
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Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input date = 09/08/2026
Invoice.Batch = {NOT LIKE} "1"

Meeting Date: September 15, 2026 Department: Finance Staff Reference: Leslie Brumage

AGENDA ITEM SUMMARY REPORT

Resolution 2026-16 A Resolution of the Governing Body of the City of Cody, Wyoming, authorizing the opening of a separate check account for payroll transactions.

PROPOSED ACTION:

Approve Resolution 2026-16 authorizing the City to open a separate account for payroll transactions.

SUMMARY OF INFORMATION:

Staff recommends establishing a separate checking account dedicated exclusively to payroll-related transactions. The account will be used for employee payroll payments, direct deposits, payroll taxes, employee benefit deductions, garnishments, and other authorized payroll obligations.

Electronic transactions for employee direct deposits and payroll tax payments will be processed through NeoGov's authorized third-party payroll processors. The account will allow these processors to initiate the electronic transactions necessary to complete payroll and remit applicable taxes.

Separating payroll activity from the City's primary operating account will simplify reconciliation, improve transaction monitoring, and strengthen internal controls. Funds will be transferred into the account as needed to cover each payroll cycle and related obligations.

The resolution authorizes the appropriate City officials to open the account, execute the required banking documents, designate authorized signers and users, and establish the electronic banking services necessary for payroll processing.

FISCAL IMPACT:

No additional appropriation is required.

ATTACHMENTS:

1. Resolution 2026-16 Payroll Checking Account

CITY OF CODY, WYOMING

RESOLUTION NO. 2026-16

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF CODY, WYOMING,
AUTHORIZING THE OPENING OF A SEPARATE CHECKING ACCOUNT FOR PAYROLL
TRANSACTIONS.**

WHEREAS, the City of Cody has contracted with NeoGov to process electronic transactions for employee payroll direct deposits and payroll tax payments through NeoGov's authorized third-party payroll processors; and

WHEREAS, having a separate bank account will allow these processors to initiate the necessary electronic transactions necessary without accessing the City's main operating accounts; and

WHEREAS, staff recommends that maintaining a separate checking account for payroll transactions will improve reconciliation, transaction monitoring, fraud protection, and internal controls; and

WHEREAS, the account will be used exclusively for authorized payroll-related transactions, including employee payments, direct deposits, payroll taxes, employee benefit deductions, garnishments, and other payroll obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING, that:

Section 1. Authorization. The Mayor and Finance Officer are authorized to take all actions necessary to establish and maintain a separate payroll checking account with Wells Fargo Bank.

Section 2. Funding. The Finance Department is authorized to transfer sufficient funds into the account to cover each payroll cycle and associated obligations.

Section 3. Banking Documents and Services. The Mayor and Finance Officer are authorized to execute all documents necessary to establish and maintain the account, designate authorized signers and users, authorize applicable third-party payroll processors, and establish the electronic banking services required for payroll processing.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the Governing Body of the City of Cody, Wyoming, this 15th day of September, 2026.

CITY OF CODY, WYOMING

By: _____
Lee Ann Reiter, Mayor

ATTEST:

By: _____
Tina Gail, Administrative Services Officer



City of Cody Agenda Request Form



In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You will be notified of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to address concerns or provide additional information. Some requests may not require appearing before the Council for approval.

Please provide the following detailed information relating to your concern or request. **This form (and any relevant attachments) should be submitted in a timely manner, preferably at least 14 days prior to allow sufficient time for internal review. Untimely submission may result in the inability to be considered for approval.** Council packets are prepared in advance prior to Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532),

Name of person to appear before the Council Macie Hopkins

Organization Represented Cody Country Chamber of Commerce

Date you wish to appear before the Council September 17th

Email Address macie@codychamber.org Telephone _____

Names of all individuals who will speak on this topic Macie Hopkins

Event Title (if applicable) Fall Stroll & Block Party

Date(s) of Event (if applicable) Thursday, October 8th

Location of Event (if applicable) North 12th Street between Sheridan and Rumsey

Full description of topic to be discussed (include all relevant information including any street closures, times of event, any special requirements or request etc., attach additional sheet if necessary and map showing location of event where applicable) This event was already passed by City Council, however we need to amend the request to include a Catering permit instead of a Malt beverage permit so businesses like the Chamberlin Inn and Grape & Grain can sell beverages including mulled wine, spiked apple cider, and other fall festive drinks.

Which City employee(s) have you spoken to about this issue? Tina Gail and Danielle Scheumaker

Signature [Signature] Date 9/14/26

Meeting Date: September 15, 2026 Department: Public Works Staff Reference: Nate Morgan

AGENDA ITEM SUMMARY REPORT

Ordinance 2026-16 Second Reading

An Ordinance Amending Title 8, Chapter 1, Article III, of the Cody City Code to Modify Standards and Policy.

PROPOSED ACTION:

Approve the second reading of Ordinance 2026-16 Amending Title 8, Chapter 1, Article III, of the Cody City Code to Modify Standards and Policy

SUMMARY OF INFORMATION:

There have been no comments received, and no changes have been made to this ordinance since the first reading.

As Staff was preparing the resolution to update the 2026 Electrical Distribution Standards Manual, we thought it would be prudent to check and see if this was adopted in the city code. What we found was that the code needed to be updated as it still references the 2001 Electrical Distribution standard policy. See Below:

8-1-15: STANDARDS AND POLICY:

The electric distribution standards policy dated 2001 and prepared by the electrical services division of the city is hereby adopted, made a part hereof by this reference and incorporated herein as if set forth in length, together with all changes, amendments, replacements or supplements as adopted and approved by resolution of the governing body.

A copy of said electric distribution standards policy shall be kept on file at the city hall and marked "Official Copy". (Ord. 2016-08, 6-21-2016)

Because every few years, the Electrical Division reviews their current design standards to make sure they are still up-to-date and because the city has been adopting the updates to this manual by resolution. Staff would like to propose the following changes to the code. so that it is more clear and so that we are not required to come back very 2-4 years and update the code.

8-1-15: STANDARDS AND POLICY:

The ~~most recent version of the City of Cody Electric Division's eElectric dDistribution sStandards Manual policy dated 2001 and prepared by the electrical services division of the city~~ is hereby adopted, made a part hereof by this reference and incorporated herein as if set forth in length; together with all changes, amendments, replacements or supplements as adopted and approved by resolution of the governing body.

A copy of said ~~eElectric dDistribution sStandards Manual policy~~ shall be kept on file at the city hall and marked "Official Copy".

Attached to this item is the clean version of the ordinance that we are proposing you consider

adopting at a future council meeting. If we move this item forward, it will be required to go through three readings prior to adoption on October 6th.

FISCAL IMPACT:

There is no fiscal impact if this item is moved forward.

ATTACHMENTS:

1. Ordinance 2026-16 - Amending Title 8, Chapter 1, Article III, of the Cody City Code to Modify Standards and Policy

ORDINANCE 2026 – 16

AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, ARTICLE III, OF THE CODY CITY CODE TO MODIFY STANDARDS AND POLICY

Title 8, Chapter 1, Article III, shall be hereby amended effective October 6, 2026:

8-1-15: SCHEDULE OF RATES

The most recent version of the City of Cody Electric Division's Electrical Distribution Standards Manual is hereby adopted, made a part hereof by this reference and incorporated herein as if set forth in length; together with all changes, amendments, replacements or supplements as adopted and approved by resolution of the governing body.

A copy of said Electric Distribution Standards Manual shall be kept on file at the city hall and marked "Official Copy".

NO OTHER MODIFICATIONS TO THE REMAINDER OF ARTICLE III

* * REMAINDER OF PAGE INTENTIONALLY LEFT BLANK * *

This Ordinance shall become effective at the final passage after third reading and publication in the Cody Enterprise as required by law:

PASSED ON FIRST READING: _____

PASSED ON SECOND READING: _____

PASSED ON THIRD READING: _____

Lee Ann Reiter, Mayor

ATTEST:

Tina Gail, Administrative Services Officer

Meeting Date: September 15, 2026 Department: Administrative Services Staff Reference: Tony Tolstedt
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AGENDA ITEM SUMMARY REPORT

Ordinance 2026-17 Second Reading

An Ordinance Amending Title 1, Chapter 7, Article C, Section 5 of the Cody City Code to Modify Salaries of the Governing Body.

PROPOSED ACTION:

Approve ORDINANCE NO. 2026-17 - AN ORDINANCE AMENDING SECTION 1-7C-5 OF THE CODY CITY CODE TO MODIFY COMPENSATION FOR MEMBERS OF THE GOVERNING BODY.

SUMMARY OF INFORMATION:

Council compensation is governed by Wyoming Statute § 15-2-103, which authorizes the governing body to establish compensation for the mayor and council members by ordinance. The statute requires that the salaries be established before the beginning of the elected officials' terms and expressly provides that the salaries shall not increase during the term for which they were elected. Accordingly, while the City Council may consider and adopt changes to compensation at any time, any increase in compensation cannot become effective until the commencement of the next term of office for the affected elected officials.

FISCAL IMPACT:

Council compensation changes were not included in the adopted FY 2026-2027 budget. Any additional costs resulting from the approved changes will require a budget amendment to account for the unbudgeted expenditure. Future fiscal years will incorporate the revised council compensation as part of the annual budget process.

ATTACHMENTS:

1. Council pay ordinance change

CITY OF CODY, WYOMING
ORDINANCE NO. 2026-17
AN ORDINANCE AMENDING SECTION 1-7C-5 OF THE CODY CITY CODE TO
MODIFY COMPENSATION FOR MEMBERS OF THE GOVERNING BODY.

WHEREAS, pursuant to Wyoming Statute § 15-2-103, the governing body of a municipality is authorized to establish by ordinance the compensation of elected municipal officers, including compensation for attendance at regular and special meetings of the governing body, subject to the limitations prescribed by state law; and

WHEREAS, Wyoming Statute § 15-2-103 further provides that the compensation of elected council members shall be established prior to the commencement of the term for which they are elected and shall not be increased during that term; and

WHEREAS, the City Council finds that it is appropriate to amend Section 1-7C-5 of the Cody City Code to establish compensation for future terms of office at the maximum amount authorized by state law in recognition of the time, preparation, and responsibilities required of members of the governing body; and

WHEREAS, the City Council further finds that the amendments contained herein are intended to apply only as permitted by Wyoming law and shall not result in any increase in compensation for any currently serving elected official during the term for which that official was elected.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING:

Section 1-7C-5 of the Cody City Code is hereby amended to read as follows:

1-7C-5: SALARIES

- A. The annual salary for the mayor shall be thirty thousand dollars (\$30,000) commencing January 1, 2025, and shall be paid through the City's regular payroll process in accordance with applicable payroll procedures.
- B. Each member of the governing body shall receive compensation in the amount of two hundred dollars (\$200.00) for attendance at each regular meeting, each special meeting of the governing body, and formal committee meetings to which the council member has been formally appointed. Compensation shall be calculated based upon actual attendance at such meetings and shall be paid through the City's regular payroll process in accordance with applicable payroll procedures. In addition to salary, Council members shall be entitled to recreation center membership benefits as provided to all other regular employees.

- C. The annual salary for the municipal court judge shall be twenty-four thousand five hundred dollars (\$24,500) and shall **be paid through the City's regular payroll process in accordance with applicable payroll procedures.** Alternate municipal court judges shall receive compensation at the rate of one hundred dollars (\$100.00) per hour for each hour, or proportion thereof, such alternate judge provides services to the city as a municipal court judge.

Pursuant to Wyoming Statute § 15-2-103, this ordinance shall become effective following its passage, approval, publication, and at such time as is permitted by law for changes in compensation of elected municipal officers.

PASSED ON FIRST READING this ____ day of ____, **2026.**

PASSED ON SECOND READING this ____ day of ____, **2026.**

PASSED, APPROVED, AND ADOPTED this ____ day of ____, **2026.**

CITY OF CODY, WYOMING